

PLEASE PRINT

Student Name: _____

Registering for Grade: _____

Program (please check one): **Blended *** **Fully Aligned *** **Traditional**

** When choosing a program, please be aware that any core course meeting the Alberta Program of Studies will require participation in the Provincial Achievement Tests (grades 3/6/9)*

All of the following documents MUST be returned at time of registration. Registered students will receive an approval letter.	Returning Student	New Student	Office Use
1. This Registration Checklist	✓	✓	
2. Alberta Home Education Regulation Notification Form	✓	✓	
3. Copy of Psycho-Educational Assessment where one exists	✓	✓	
4. Registration Questionnaire (optional for traditional home education students)		✓	
5. Student Cumulative/Confidential Records Release Form (we may contact your current school prior to June 30, 2010)		✓	
6. Copy of most current progress report/assessment/report card		✓	
7. Copy of student Birth Certificate. If student is not a Canadian citizen, a copy of visa or other document by which the student is lawfully admitted to Canada for permanent or temporary residence.		✓	
8. Guardianship/Custody documents, if applicable		✓	

Notice to Parent or Guardian of Religious Permeation

The Alberta Human Rights Act requires a school board to give notice to a parent or guardian when courses of study, educational programs, institutional materials, instruction or exercises include subject matter that deals primarily and explicitly with religion.

All of the schools in this district are Catholic Separate Schools, the essential purpose of which is to fully permeate Catholic theology, philosophy, practices and beliefs, the principles of the Gospel and teachings of the Catholic Church, in all aspects of school life, including the curriculum of every subject taught, both in and outside of formal religion classes, celebrations and exercises.

Every course of study and educational program, all institutional materials, instruction and exercises may include subject matter that deals primarily and explicitly with religion.

School Division Use of Personal Information

Once the information is collected and compiled, Christ the Redeemer Catholic Schools believes the uses listed below are part of a vital, healthy and functioning school and participation of all students is important and encouraged. Here are examples of activities where the information may be used:

- the taking of individual, class, team or club photos for school purposes.
- the use of student name, photo and comments for school publications.
- the use of students' names in honour rolls, work ethic (listings), graduation ceremonies, scholarship or other awards within the school or school board.
- the use of students' names and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the board applies on a student's behalf.
- the taking of photos and/or videos at field trips, sporting events, and workshops, and their use by the media or other organizations where students are not interviewed or identified by name or face. Where individual students are identified or interviewed and the materials will be used outside the school, a separate and specific consent will be required. You will be contacted prior to this event taking place. Please note that photos and/or videos of school activities that are open to the general public may be taken and used for purposes within and outside of the school.
- the use of students' names on artwork or other creative work or material of students displayed at school or school board site or at a school board sponsored display in the community, provided the copyright release form is properly completed. (Note: this relates to the *Copyright Act (Canada)*, NOT the *F.O.I.P.P. Act*)

OFFICE USE ONLY

Date Received

Counsellor	
# Students	

Intake
 Registrar
 Trevlac
 Records
 Finance

The address and telephone number of the parent (if different from the student's):

Mailing Address (Area code) Telephone number

Street Address (if rural, please include Legal Land Description)

8. The address where the education program is to be conducted (if different from the above):

Mailing Address (Area code) Telephone number

Street Address (if rural, please include Legal Land Description)

9. The citizenship of the student and, if the student is not a Canadian citizen, the type of visa or other document by which the student is lawfully admitted to Canada for permanent or temporary residence, and the expiry date of that visa or other document: (please attach copy)

10. The name of the resident school board:

11. Education program and name of school or name of associate board or associate private school for the previous school year:

12. Is assistance required in preparing the home education program plan? (Check one) Yes No

13. Provide the name of the person(s) providing the home education program or instructing the home education program, if not the parent.

*To be completed only if associate board is supervising Home Education Program.

14. If you wish to declare that you are an Aboriginal person, please specify: Status Indian/First Nations Non-Status Indian/First Nations Métis Inuit

Alberta Education is collecting this personal information pursuant to section 33(c) of the FOIP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness and develop policies, programs and services to improve Aboriginal learner success.

For further information or if you have questions regarding the collection activity, please contact the office of the Director, Aboriginal Policy, Policy Sector, Alberta Education, 10155-102 Street, Edmonton AB, T5J 4L5, (780) 427-8501.

*To be completed only if associate board is supervising Home Education Program.

15. Section 23 Francophone Education Eligibility Declaration Section 2 (1) of the Student Record Regulation states that: The student record of a student must contain all information affecting the decisions made about the education of the student that is collected or maintained by a board, regardless of the manner in which it is maintained or stored. (2) if the parent of a student is eligible to have the student taught in the French language pursuant to section 23 of the Canadian Charter of Rights and Freedoms, a notation to indicate that and a notation to indicate whether the parent wishes to exercise that right.

Pursuant to Section 23 of the Canadian Charter of Rights and Freedoms:

Citizens of Canada

- whose first language learned and still understood is French; or
who have received their primary school instruction in Canada in French have the right to have their children receive primary and secondary instruction in French; or
of whom any child has received or is receiving primary or secondary school instruction in French in Canada, have the right to have all their children receive primary and secondary school instruction in the same language.

In Alberta, parents can only exercise this right by enrolling their child in a French first language (Francophone) program offered by a Francophone Regional authority.

A. According to the criteria above as set out in the Canadian Charter of Rights and Freedoms, are you eligible to have your child receive a French first language (Francophone) education? (Please place an X in the appropriate box.) Yes No Do not know

B. If yes, do you wish to exercise your right to have your child receive a French first language (Francophone) education? Yes No

PART B Declaration by Parent

I/We, _____, the parent(s) of _____ the student, declare to the best of my/our knowledge that the home education program and the activities selected for the home education program will enable the student (check as applicable)

- to achieve the outcomes contained in the Alberta Programs of Study
- to achieve the outcomes contained in the Schedule included in the *Home Education Regulation*.

In addition, I/We understand and agree that the instruction and evaluation of my/our child's progress is my/our responsibility and that the associate board or private school will supervise and evaluate my/our child's progress in accordance with the *Home Education Regulation*.

I/We understand and agree that the development, administration and management of the home education program is our responsibility.

Parents who provide home education programs acknowledge that there are implications when they choose to use programs different from the *Alberta Programs of Study*

1. Students may not apply to a high school principal for high school credits.
2. Students may not receive an Alberta High School Diploma.

Any student in a home education program may write a high school diploma examination. However the diploma examination mark achieved will stand alone and will not result in a final course mark unless accompanied by a recommendation for credit by a high school principal. A final course mark requires both a school awarded mark and a diploma examination mark. Arrangements to write diploma examinations should be made well in advance of the writing date by contacting the associate school board or associate private school for assistance or Learner Assessment Branch at 780-427-0010.

Signature(s) of Supervising Parent(s) or Legal Guardian(s) (y/m/d)

PART C Associate School Board or Associate Private School Notification of Acceptance

As per Section 2(3) of the *Home Education Regulation* the associate board or associate private school must reply in writing to the parent not more than 15 school days after the date on which it is notified whether it agrees to supervise or continue to supervise the Home Education Program.

This agreement is accepted is not accepted by the is provisionally accepted by
Christ the Redeemer Catholic Schools, Box 137, Bay 1–22 Elizabeth St., Okotoks, AB (403)938-4119

(Print the name, address and phone number of the associate board or private school)

(Signature of The Centre for Learning@HOME Principal) (y/m/d)

PART D Requirements for the Home Education Program for Components of the Program that Do Not Follow the Alberta Programs of Study

If portions of the student program will enable the student to achieve the outcomes contained in the Schedule included in the Home Education Regulation, please attach according to this Form the required written description of the Home Education Program for a student who is following the *Schedule of Learning Outcomes for Students Receiving Home Education Programs That Do Not Follow the Alberta Programs of Study*.

1. Describe in the home education program plan, the instructional method to be used, the activities planned for the program and how the instructional method and the activities will enable the student to achieve the learning outcomes contained in the Schedule.
2. Identify the resource materials, if different from provincially authorized materials, to be used for instruction.
3. Describe the methods and nature of the evaluation to be used to assess the student's progress, the number of evaluations and how the evaluation addresses the learning outcomes in Question 1.
4. Describe the associate board or associate private school facilities and services that the parent wishes to use.

PLEASE PRINT

**In order to better serve your family and to best meet the educational needs of your student,
please complete this questionnaire.**

(NOT REQUIRED FOR TRADITIONAL HOME EDUCATION REGISTRATIONS)

Student Name: _____ Grade: 2010/11 Completed by: _____
Legal Guardian

All Programs – Complete questions 1-12:

1. Why have you selected The Centre for Learning@HOME's program offerings?
2. What was your child's schooling program for 2009-2010 (home education, blended, online, distance education or traditional school)?
3. Was the last program you followed successful? Why or why not?
4. Has your child ever received a special education code from Alberta Education? If yes, code:
5. Has your child ever had a Psycho-Educational Assessment completed by a Psychologist? If yes, please attach a copy of any IPP or Psycho-Educational Assessment.
6. Are you planning to be away from your permanent address for any extended period of time? If yes, please explain.
7. What are your child's interests/out of home activities?
8. Who is the parent/guardian primarily responsible for the child's program? Does this person work outside of the home? If so, please explain the supervision in place.
9. Has your child ever received extra help outside of the classroom or been part of a Learning Support Program or Resource Program? If so, please provide details.
10. If your child attended a traditional school in 2009-2010, please check the answer that best describes your child's attendance:
 Missed less than 5 days of school Missed between 5-20 days of school Missed over 20 days of school
11. Has the student completed any online course with St. Paul's Academy or The Centre for Learning@HOME previously? If so, what course(s) and when?
12. If your child will be in Grade 3, 6, or 9 in 2010 – 2011, will he/she write the Provincial Achievement Test (PAT) in June? Yes No

High School Students only, please answer questions 13 -15:

13. Are you intending to work during the school year? If so, how many hours per week?
14. Are you taking courses at any other school during 2010/11? If yes, list the school and courses.
15. If you have not been attending a school program this past year, please explain your circumstances.

PLEASE PRINT

Student Information

School/Home School attended in 2009-2010

Location

School Phone Number (include area code)

School Fax Number

Student Name: _____ Birthdate: _____ Grade 2009/10: _____
(y/m/d)

Student Name: _____ Birthdate: _____ Grade 2009/10: _____
(y/m/d)

Student Name: _____ Birthdate: _____ Grade 2009/10: _____
(y/m/d)

Student Name: _____ Birthdate: _____ Grade 2009/10: _____
(y/m/d)

Student Name: _____ Birthdate: _____ Grade 2009/10: _____
(y/m/d)

Student Name: _____ Birthdate: _____ Grade 2009/10: _____
(y/m/d)

NOTICE TO SCHOOL

Please send files for the students listed above to:

Attn: Student Records
The Centre for Learning@HOME
Box 137, Bay 1 – 22 Elizabeth Street
Okotoks, AB T1S 2A2

Signature/Approval of The Centre for Learning@HOME Principal
(do not process without authorized signature)

The Centre for Learning@HOME Office Use:

Date File Requested: _____

Date File Received: _____



2010 - 2011 JUNIOR HIGH OPTION COURSE DESCRIPTIONS

Art: This course consists of weekly and bi-weekly assignments/projects. Some of these projects will include: a collage, pencil/crayon sketches, painting and water color, holiday projects, making decorative gift soap, reflections (taking half a photograph and sketching the other half), creating your own concrete stepping stones, T-shirt painting, etc. There will also be opportunity for the students to choose a project of their own. Note: A majority of the projects will be sent in by mail. Some projects will require a digital camera – you will need to take photographs of your finished project and email them to your teacher.

Careers (Grades 8 & 9 Students): The Careers course is designed to introduce students to the world of work and the efforts and skills required not only to get a job, but also to keep that job. A particular emphasis will be placed on job satisfaction, identifying personal attributes, and work as an extension of gifts and talents.

Computers: The computers course is based on such things as operating systems, Windows based applications and features, email and Internet basics, spreadsheet and data management, as well as basic software applications.

Foods: This junior high class introduces students to food basics such as making wise food choices, proper handling of foods and the importance of safe and efficient work habits. Within this, students will have the opportunity to learn with a hands-on approach to baking, preparing snacks and appetizers, buying and preparing fast and convenience foods, along with the study of customs relating to Canadian Heritage foods and ethnic foods.

Languages – French: This course provides an introduction and an appreciation for the French language and culture and will prepare the student for further exposure to the French language in high school. There is only one junior high French course offered at The Centre for Learning@HOME at this time, so students would only take this course once in grades 7-9. Students with an interest in learning foreign languages are encouraged to consider junior high Spanish after taking French, and can then take French 10-3Y and/or Spanish 10-3Y when they are in grade 10.

Languages - Spanish: This course provides an introduction to and an appreciation for the Spanish language and culture and will prepare the student for further exposure to the Spanish language in high school. There is only one junior high Spanish course offered at The Centre for Learning@HOME at his time, so students who would only take this course once in grades 7-9. Students with an interest in languages are encouraged to consider junior high French after taking Spanish, and can then take Spanish 10-3Y and/or French 10-3Y when they are in grade 10.

Multimedia: Students should have completed Computers at St. Paul's Academy prior to enrolling in Multimedia. The following topics are covered in Multimedia:

- | | | |
|---|-------------------------------------|-------------------------|
| ✓ Survey of Multimedia | ✓ Using Graphics to Send a Message | ✓ Animation |
| ✓ Defining Multimedia | ✓ Audio as a Tool for Communicating | ✓ Presentation Software |
| ✓ Utilizing Text to Communicate Effectively | ✓ Video Communication | ✓ Independent Project |

PAT Prep (Provincial Achievement Test Preparation): This course supports students in grade 9 with extra review of key concepts and study skills needed for grade 10 and final exams at the end of grade 9. This course is mandatory for full-time online students who have less than 60% in a grade 9 core course (math, language arts, science, or social studies).

Religious Studies 7/8/9 (mandatory for all full-time online students registered as Catholic): The main focus of the Religious Studies program is to allow each student opportunities to examine and develop the attitudes and virtues that are necessary to make the profession of faith have a lasting and meaningful impact on their lives. All units of study will center around the Apostles' Creed. Students will examine The Life of Grace God intended for us. The terms and theologies of Catholicism will become clearer as students learn about the Catholic religion. Students will learn together that what God says is good and finally generate ways we can live according to God's will.

Special Projects: The Junior High Special Projects Course is similar to the high school model as it allows students to design their own course that may not be offered by St. Paul's Academy. The project to be covered is arranged between student and teacher and might include such areas as photography, animal care, dance, volunteerism, mechanics, carpentry, etc. The student looks at a particular area of interest to them and then designs a course around this. The course is evaluated using a student portfolio and journal that is submitted to the teacher. This course allows the student to tap in to an area of personal interest and tie it into their school program.

Study Skills: This course is designed to assist students who may require extra assistance in exam preparation, organization, and academic strategies. This is an excellent course to help students prepare for the demands of junior high and high school and allows students to use daily skills to enhance their academic performance. There has been a direct correlation between students involved with this option and getting better grades in Junior High courses.

Wildlife: This course introduces a student to "What is Wildlife" and focuses on ecosystems and wildlife conservation and preservation. The course further studies the diversity of wildlife, the structure, behavior and habitat of an Alberta wildlife species and finally compares Alberta's wildlife with that in other parts of the world.

Writing Remediation (Grades 3 – 9): This is a teacher-paced writing course designed with struggling writers in mind. Interest-based assignments will be given, where the student will be required to participate in a weekly E-live session and followed up with a faxed/emailed writing assignment. We will start small (graphic organizers, word choice, sentences, etc.) and progress through a variety of writing skills and genres to culminate in essay and short story assignments. This course will run October through May.

ST. PAUL'S ACADEMY TECHNICAL (Hardware/Software)
REQUIREMENTS 2010-2011

**These technical requirements must be met before registering for any
TEACHER-PACED and SELF-PACED ONLINE
or CORRESPONDENCE COURSES**

- Full-time online students must have their own computer.
- While some of our students use Macs, we are not able to provide technical support for MacIntosh/Apple hardware/software. Students and parents should be very familiar with both PCs and Macs if considering the use of a Mac computer.

SYSTEM REQUIREMENTS

- Processor Speed - 1 Gigahertz (GHz) or higher
- RAM Memory – minimum 1 Gb
- Hard Disk Size – minimum 10 Gb
- Operating System – Windows XP or Vista/Windows 7

REQUIRED HARDWARE

- 56k Modem or 10/100/1000 Network Interface Card
- CD-Rom Drive
- Sound Card with Speakers
- Microphone
- Scanner
- Printer

REQUIRED SOFTWARE

- Application Software – Office 2003 (minimum) OR Office XP OR Office 2007 (whichever you have, your computer MUST have a full-functioning and legal copy of MS Word, MS Excel, MS PowerPoint installed)
- Browser – Internet Explorer (free download)
- Anti-Virus – Norton Anti-Virus 9 or equivalent; Norton AV 10 strongly recommended (avoid McAfee as it conflicts with our online quiz program)

OTHER

- Internet access (high speed cable/DSL or satellite in rural areas is strongly recommended)
- Technical support (support not available for privately-owned computers)

REQUIRED SOFTWARE DOWNLOADS (FREE FROM INTERNET)

- Acrobat Reader (<http://www.adobe.com/products/acrobat/readstep2.html>)
- Windows Media Player - included on all Microsoft machines. To update it go to the Windows update page (Internet Explorer, click: Tools/Windows Update; click on “Windows Family” > “Windows Media Player” (under “Technologies”) > “Downloads” (under “Resources”) > select appropriate version.
- QuickTime (<http://www.apple.com/quicktime/download/>) Under ‘Download the free player’ click ‘Free Download Now’.
- Macromedia Shockwave (<http://sdc.shockwave.com/shockwave/download/download.cgi?>)

RECOMMENDED ITEMS

- Use <http://www.learn2type.com/> or www.typingweb.com (free trial) or purchase Mavis Beacon Teaches Typing, especially if your child has limited typing skills
- High Speed Internet (cable/DSL or satellite in rural areas)
- USB Flash drive (memory stick) to help move/save files