

MINUTES OF THE SPECIAL BOARD MEETING

Friday, July 10, 2026

Catholic Education Centre, Okotoks / Zoom

Administration in Attendance

Dr. Andrea Holowka (Superintendent)

Attended

In Person

Trustees in Attendance

Dr. Matthew McIsaac (Chair)
Andrew Gustafson (Vice Chair)
Harry Salm
Michelle Rude-Volk
Andrea Keenan
Louise Henrickson
Jacqueline Vanderfluit
Michelle Gietz

Attended

Via Videoconference
In Person
Via Videoconference
In Person
In Person
Via Videoconference
Via Videoconference
In Person

Other Attendees:

Yvon Prefontaine, Brownlee LLP - Legal Counsel

James SM Kitchen, Kitchen Wells LLP - Legal Counsel

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OPENING

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| 1.01 | Call to Order | Chair McIsaac (Canmore) called the meeting to order at 1:05 p.m. |
| 1.02 | Litany | Chair McIsaac (Canmore) led the Board in reciting the Litany of CTR Catholic. |
| 1.03 | Board Prayer, Vocations Prayer, Vision of the Board, Consecration to Mary | Chair McIsaac (Canmore) led the Board in reciting the Board Prayer, the Vocations Prayer, and the Vision of the Board. He then led the Board in reciting a Hail Mary. |
| 1.04 | Three-year Faith Theme: "Faith Seeking Understanding" | Chair McIsaac (Canmore) reminded Board members of CTR's three-year faith theme, being "Faith Seeking Understanding":
The Catholic Church teaches that God is Truth, Goodness, and Beauty. Each transcends the limitations of place and time and is rooted in being. This year the focus is on encountering goodness through faith and society. |
| 1.05 | Land Acknowledgement | Chair McIsaac (Canmore) recited CTR's Land Acknowledgement as below:
We acknowledge Siksik'aohsin (Blackfoot Territory) and Nitsitapisini (way of life of all people) of Kainai, Siksika and Piikani, including Tsuut'ina, Stoney Nakoda, Métis homeland and everyone else residing in the Territory. We honour the Elders and Knowledge Keepers who share their teachings and wisdom. This acknowledgement is an act of gratitude to those peoples on whose traditional land we now live, work, play, or visit. |
| 1.06 | Additions/Deletions to the Agenda | The agenda was reviewed and there were no additions or deletions. |
| 1.07 | Approval of the Agenda | Dr. Matthew McIsaac (Canmore) moved:
that the agenda be adopted as presented.
Motion #115-26 |

Carried

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TRUSTEE CODE OF CONDUCT

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|------|--|--|
| 2.01 | Trustee Code of Conduct Matter 2026-01 | Dr. Matthew McIsaac (Canmore) moved:
that the Board move in camera to discuss a trustee code of conduct matter at 1:10 p.m.
Motion #116-26 |
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Carried

For those attending via videoconferencing, a private different link was provided and utilized for the in-camera portion of the meeting.

Vice Chair Andrew Gustafson (Okotoks) assumed the role of chair for the meeting at 1:10 p.m.

Dr. Andrea Holowka, Superintendent, left the meeting at 1:18 p.m. and returned to the meeting at 1:30 p.m.

In addition to the trustees, present for the in-camera session were Yvon Prefontaine, legal counsel, and James Kitchen, legal counsel.

Michelle Gietz (Brooks) moved:

that the Board return to open session at 1:34 p.m.

Motion #117-26

Carried

It was noted by Vice Chair Gustafson (Okotoks) that there were no public attendees on the zoom link. As such, it was agreeable to all attendees to remain on the private in-camera videoconference link.

Dr. Matthew McIsaac (Canmore) assumed the role of chair for the meeting at 1:34 p.m.

Harry Salm (Strathmore) moved:

that the Board adjourn the special meeting and resume the special meeting on August 24, 2026, at 1:00 p.m. at the Catholic Education Centre.

Motion #118-26

Carried

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CLOSING

3.01 Closing Liturgy

3.02 Adjournment

Andrew Gustafson (Okotoks) led the group in the closing prayer.

Michelle Rude-Volk (Oyen) moved:

that the meeting be adjourned. The special meeting adjourned at 1:36 p.m.

Motion #119-26

Carried

SIGNATURE OF CHAIR:

SIGNATURE SUPERINTENDENT:
