

MINUTES OF THE REGULAR BOARD MEETING

Held in Person and Via Zoom on November 28, 2020, at 10:00 a.m. at
Christ the Redeemer Catholic Education Centre, 1 McRae Street, Okotoks, AB

Administration in Attendance

Scott Morrison (Superintendent)
Vincent Behm (Associate Superintendent)
Mariette Moss (Associate Superintendent)
Michael Kilcommons (Associate Superintendent)
Aileen Brunette (Executive Assistant)

Attended

In Person
In Person
In Person
In Person
In Person

Trustees in Attendance

Ron Schreiber (Chair)
Andrea Keenan (Vice-Chair)
John de Jong
Harry Salm
Joanne Van Donzel
Michelle Rude-Volk
Mark Chung
Vijay Domingo

Attended

Via Videoconference
Via Videoconference
Via Videoconference
Via Videoconference
Via Videoconference
Via Videoconference
Via Videoconference
Via Videoconference

1

OPENING

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| 1.01 | Call to Order | Chair Schreiber (Okotoks) called the meeting to order at 10:31 a.m. |
| 1.02 | Opening Liturgy | Superintendent Morrison led the group in reciting the Litany of CTR Catholic. |
| 1.03 | Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary | Chair Schreiber (Okotoks) recited the Board Prayer, Vocations Prayer, and stated the Vision of the Board. Chair Schreiber (Okotoks) noted that the division has been consecrated to the saving grace of Mary and recited a Hail Mary. |
| 1.04 | Acknowledgement | <p>Chair Schreiber (Okotoks) recited an acknowledgement that the Board meeting is taking place on Treaty 7 land as follows:</p> <p>“We would like to acknowledge the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Pikani, and the Kainai. We also acknowledge the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3) and all people who make their homes in the Treaty 7 region of Southern Alberta. We are making this acknowledgement to further demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education.”</p> |
| 1.05 | Lectio Divina – Gospel of Matthew | Associate Superintendent Moss read the Gospel of Matthew for the upcoming Sunday and invited silent reflection on the scripture. Trustee Van Donzel (High River) reread the Gospel of Matthew. Participants identified meaningful phrases and discussed the Gospel’s message in detail. |
| 1.06 | Additions/Deletions to the Agenda | Chair Schreiber (Okotoks) asked if there were any additions or deletions to the proposed Board agenda. Trustee Van Donzel (High River) requested the addition of Appointment of non-Catholic Chairperson for Notre Dame Collegiate’s School Council under New Business as Item No. 15.09. Chair Schreiber (Okotoks) requested the additions of November 12, 2020, Regional Planning Meeting Report, as Item No. 15.10 and TEBA Report, as Item No. 15.11, under New Business. Trustee Salm (Strathmore) requested the deletion of Strathmore Ward Committee, November 25, 2020, Item No. 5.02. The Board voted on the proposed additions and deletion. |

Joanne Van Donzel (High River) moved:

that the additions under New Business of Appointment of non-Catholic Chairperson for Notre Dame Collegiate’s School Council as Item No. 15.09, November 12, 2020, Regional Planning Meeting Report, as Item No. 15.10,

TEBA Report, as Item No. 15.11, and the deletion of Strathmore Ward Committee, November 25, 2020, Item No. 5.02, be approved.

Motion #143-20

Carried

1.07 Approval of the Agenda

Michelle Rude-Volk (Oyen) moved:

that the agenda be adopted as amended.

Motion #144-20

Carried

1.08 Adoption of Regular Board Minutes
October 21, 2020

The minutes of the Regular Board Meeting held on October 21, 2020, were reviewed by the Board and recommended for adoption as presented.

Harry Salm (Strathmore) moved:

that the Minutes of the Regular Board Meeting dated October 21, 2020, be adopted as presented.

Motion #145-20

Carried

2

BUSINESS ARISING

2.01 Registered Apprenticeship Program
(RAP)

Superintendent Morrison shared the Registered Apprenticeship Program (RAP) action plan, developed in consultation with the high school RAP coordinators.

- Identify work experience settings that are RAP eligible and use initial work experience hours as a starting point for RAP. If the student is in Grade 12 assist them with RAP paperwork at the end of the year for registration as a returning Grade 12 or facilitate an apprenticeship placement for the year after Grade 12.
- Give every student the RAP brochure from the Government of Alberta website as part of their registration, post-secondary, and career planning process for Grades 10, 11, and 12. Highlight the apprenticeship pathways from the brochure.
- Use social media to promote student placements in RAP.
- Develop a call for RAP employers in both a direct email to parents and through a social media post.
- Inform students about RAP scholarships available in the province.
- Ensure RAP coordinators are aware of the process and forms to facilitate a RAP placement by bookmarking the Apprenticeship and Industry web page.
- Prepare counselors to counsel RAP students regarding academic requirements.
- Book three separate *Divisional Careers: The Next Generation* presentations for all CTR Catholic students.

Trustee de Jong (Brooks) questioned whether an in-depth promotion of RAP had ever been done in CTR Catholic before to which Dr. Morrison responded that it hadn't. Superintendent Morrison stated that the career counsellors in the high schools are very excited about opening up these doors for students. Dr. Morrison noted that the social media promotion will begin in February and counselors will begin their work with students in March. Trustees were very appreciative of the plan to promote RAP throughout the division.

The Board requested an update at their June 24, 2021, Board meeting.

2.02 Readings and Approval of By-Law
2020-02

Associate Superintendent Kilcommons reported that school divisions are now able to pass bylaws allowing people who wish to be nominated for the position of trustee to hand in their nomination papers in their local community.

- 2.03 First Reading of By-Law 2020-02 **John de Jong (Brooks) moved:**
that a first reading of Bylaw 2020-02, a by-law to allow for the establishment of a local site in each electoral subdivision of The Christ the Redeemer Catholic Separate School Division for the submission of a nomination for Trustee, be approved.
Motion #146-20
Carried Unanimously
- 2.04 Second Reading of By-Law 2020-02 **John de Jong (Brooks) moved:**
that a second reading of Bylaw 2020-02, a by-law to allow for the establishment of a local site in each electoral subdivision of The Christ the Redeemer Catholic Separate School Division for the submission of a nomination for Trustee, be approved.
Motion #147-20
Carried Unanimously
- 2.05 Third Reading of By-Law 2020-02 **John de Jong (Brooks) moved:**
that a third reading of Bylaw 2020-02, a by-law to allow for the establishment of a local site in each electoral subdivision of The Christ the Redeemer Catholic Separate School Division for the submission of a nomination for Trustee, be approved.
Motion #148-20
Carried Unanimously

John de Jong (Brooks) moved:
that Bylaw 2020-02, a by-law to allow for the establishment of a local site in each electoral subdivision of The Christ the Redeemer Catholic Separate School Division for the submission of a nomination for Trustee, having been read a first, second, and third time, be passed and adopted on this 28th day of November, 2020; that the Chair of the Board and the Associate Superintendent of Corporate Services be authorized to sign the by-law; and that the by-law be sealed with the corporate seal of the Board.
Motion #149-20
Carried Unanimously

3

THREE YEAR EDUCATION PLAN UPDATE

- 3.01 Presentation on the 2019-2020 Annual Education Results Report and 2020-2023 Three Year Education Plan
Superintendent Morrison presented on CTR Catholic's 2019-2020 Annual Education Results Report and the 2020-2023 Three Year Education Plan. Superintendent Morrison noted that CTR Catholic's strategies are almost identical to last year's plan and there is no new data for Provincial Achievement Tests or Diploma Exams. Superintendent Morrison reviewed comments on results and shared the division's simplified brochure. Superintendent Morrison stated that the faith results will be presented more succinctly in the new plan that the Board will be approving May 2021.
- 3.02 Motion to Approve the 2019-2020 Annual Education Results Report and 2020-2023 Three Year Education Plan **Harry Salm (Strathmore) moved:**
that the 2019-2020 Annual Education Results Report and 2020-2023 Three Year Education Plan be approved, as presented.
Motion #150-20
Carried

4

CORRESPONDENCE

- 4.01 Letter from Minister of Education
Presented as an information item.
- 4.02 Acceptance of Correspondence
Chair Schreiber (Okotoks) presented the correspondence item, which was viewed by Board members.

5

**REPORTS FROM WARD
COMMITTEES**

- 5.01 Canmore Ward Committee
November 3, 2020

Trustee Domingo (Canmore) highlighted the following from CTR Catholic's four pillars, as they pertained to the Canmore Ward Committee meeting:

Faith: The Ward is impressed with Father Siray's plans to not only increase the number of Christmas Masses, but also to open this *Shrine Church* to an open house visitation opportunity during Christmas. The open house is a good way to reach out to Catholics who have fallen out of the habit of regular Mass attendance.

Learning: Live streaming has been very successful at Our Lady of the Snows Catholic Academy. 91% of the teachers volunteered to pilot live streaming and they've helped the division gain confidence in the use of live streaming to serve students self-isolating.

Safe and Caring: Our Lady of the Snows Catholic Academy continues to meet the extra-curricular desires of students by offering both clubs and sports to continue. Some divisions have opted to suspend these opportunities.

Stewardship: The Ward is excited about the potential for a new school site to be identified.

Vijay Domingo (Canmore) moved:

that the Minutes of the Canmore Ward Committee meeting held November 3, 2020, be approved as presented.

Motion #151-20

Carried

6

**BOARD STANDING COMMITTEES –
Committee of the Whole, Liaison,
GrACE CTR, Awards, and Audit**

- 6.01 Committee of the Whole October
21, 2020

Chair Schreiber (Okotoks) presented the minutes from the Committee of the Whole meeting held on October 21, 2020.

Chair Ron Schreiber (Okotoks) moved:

that the minutes of the Committee of the Whole meeting dated October 21, 2020, be approved as presented.

Motion #152-20

Carried

- 6.02 Liaison Committee October 27,
2020

Chair Schreiber (Okotoks) presented the minutes from the Liaison Committee meeting held on October 27, 2020.

Chair Ron Schreiber (Okotoks) moved:

that the minutes of the Liaison Committee meeting dated October 27, 2020, be approved as presented.

Motion #153-20

Carried

- 6.03 GrACE CTR Committee November 2,
2020

Vice Chair Keenan (Foothills County) presented the minutes from the GrACE CTR Committee meeting held on November 2, 2020.

Vice Chair Andrea Keenan (Foothills County) moved:

that the minutes of the GrACE CTR Committee meeting dated November 2, 2020, be approved as presented.

Motion #154-20

Carried

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| 6.04 | Awards Committee November 9, 2020 | <p>Trustee Rude-Volk (Oyen) presented the minutes from the Awards Committee meeting held on November 9, 2020.</p> <p>Michelle Rude-Volk (Oyen) moved:
that the minutes of the Awards Committee meeting dated November 9, 2020, be approved as presented.
Motion #155-20</p> <p style="text-align: right;"><i>Carried</i></p> |
| | | <p>Michelle Rude-Volk (Oyen) moved:
that the Board revises the St. John the Apostle Honorary Life Membership Award criteria as per the Awards Committee recommendations.
Motion #156-20</p> <p style="text-align: right;"><i>Carried</i></p> |
| 6.05 | Audit Committee November 23, 2020 | <p>Trustee Chung (Drumheller) presented the minutes from the Audit Committee meeting held on November 23, 2020.</p> <p>Mark Chung (Drumheller) moved:
that the minutes of the Audit Committee meeting dated November 23, 2020, be approved as presented.
Motion #157-20</p> <p style="text-align: right;"><i>Carried</i></p> |
| 7 | NOON PRAYER AND GRACE | |
| 7.01 | Noon Prayer and Grace | Trustee Rude-Volk (Oyen) led the group in the Noon Prayer and Grace. |
| 8 | AFTERNOON OPENING PRAYER | |
| 8.01 | Afternoon Opening Prayer | Trustee Domingo (Canmore) led the group in the Afternoon Opening Prayer. |
| 9 | TRUSTEES | |
| 9.01 | Upcoming Trustee Events | Presented as an information item. |
| 10 | ALBERTA CATHOLIC SCHOOLS TRUSTEES' ASSOCIATION | |
| 10.01 | ACSTA Directors' Meeting and AGM Update | <p>Trustee de Jong (Brooks) reported that ACSTA received good feedback on the panel discussion at the AGM which gave an interesting perspective on the Mission Collaborative Initiative. Trustee de Jong (Brooks) noted that the bishops are not worried about outside influences taking Catholic education apart as they feel if it happens it will come from within. Catholic school divisions must be authentic through their trustees, teachers, and service.</p> <p>Trustee de Jong (Brooks) highlighted the following from the last ACSTA Directors' meeting:</p> <ul style="list-style-type: none"> • The ACSTA Executive have hired an assistant for the Executive Director. • The ACSTA Board is still committed to 21 members. • GrACE Director, Dr. Bonnie Annicchiarico, will be invited to ACSTA meetings once a year, which is very positive. • The Board has decided to administer survey questions to school divisions regarding GrACE. CTR Catholic will set aside time at their January 2021 Board meeting to complete the survey. • The ACSTA is in the process of doing a Board self evaluation. • The Executive Director recommended the following book, which is germane to Catholic Education: Trial: The Loss of Constitutional Rights in Education in Newfoundland and Labrador and The Six Secrets of Change. • ACSTA will put out a pamphlet for trustees looking for re-election. |

- The Theodore case is still on hold.
- ACSTA will be meeting with the Ministry before they respond to CTR Catholic's letter.

11

ALBERTA SCHOOL BOARDS ASSOCIATION

11.01 ASBA Zone 5 Report and FGM Update

Vice Chair Keenan (Foothills County) reported that the FGM was a success despite some technical difficulties. Trustee Van Donzel (High River) stated that she was happy to have the proposal to include indigenous languages accepted by Second Languages Caucus. Chair Schreiber (Okotoks) noted that he was pleased with the outcome of the meeting and lobbying points going forward.

Vice Chair Keenan (Foothills County) highlighted the following from the last ASBA Zone 5 meeting:

- Elections were held. Fiona Gilbert from stepped down as Zone 5 Chair.
- The new Zone 5 Chair is Jennifer Mertz from Golden Hills, the new Zone 5 Vice Chair is Theresa Letendre from Foothills School Division, and the Zone 5 Alternate Director is Rob Pirie from Golden Hills. All other committees have retained the same members.
- In her last report Fiona Gilbert stated that she was happy with how her term went and all the work and cooperation of members in Zone 5.
- ASBA Board of Directors reported that in an effort to increase efficiency and transparency for external board appointments a skill set matrix and term limits for external board appointments were agreed upon. There will be a 2-year term limit with a maximum of 2 consecutive terms for all external committees with the exception of government sponsored groups. They are still working hard on advocacy initiatives and meeting with education stakeholders and the Education Ministry.
- Ron Taylor addressed a concern with "missing students". They are not sure if they are missing due to COVID-19 as they have not registered. There is a group in Edmonton who manage data on registrations through PASI so the government is aware that they are missing from the counts. Some schools still have not submitted their data so there is nothing official to share. With COVID-19 a lot of school boards want more tracing, and a faster response for parents to see what cases there are in the schools. They are working as quickly as they can to remedy this. Dr. Hinshaw has updated the daily check list for students.
- In the afternoon there was a professional development session on Governance Foundations.

12

DIVISION

12.01 Superintendents' Reports

Chair Schreiber (Okotoks) asked trustees to detail what particular items should go into Board Highlights following each Superintendent's report. Executive Assistant Aileen Brunette reviewed newsletters statistics with Board members.

Associate Superintendent Behm reported on the following:

- Wellness across the division and the need for social connection. CTR Catholic focused on administrators' wellness and self-care, discussing how their workload has increased or changed.
- CTR Catholic's retirement statistics and a webinar to assist them in planning for it. The webinar consisted of an overview of the retirement transition program, resources available, substitute teaching, and short-term opportunities
- Support staff and teacher absences noting that longer term absences are well above what they were last year.
- The failure to fill report on substitute teachers in schools.

Trustees selected an item for Board Highlights as follows: the focus of CTR Catholic on the wellness of the staff and administrators due to COVID-19.

Associate Superintendent Kilcommons reported on the following:

- CTR Catholic's insurance challenges.
- Update on a legal issue with a contractor.
- Transportation challenges and successes due to COVID-19.
- Update on the Okotoks Arts and Learning Campus which is still on schedule and under budget.
- Update on replacement structure for École Good Shepherd School Gymnasium.

Trustees selected items for Board Highlights as follows: insurance challenges and trustees reaching out to their local MLA's for support; transportation department being able to continue to get students to schools in light of difficulties with COVID-19; and CTR Catholic working with Southland Transportation to continue the employment of bus drivers.

Associate Superintendent Moss reported on the following:

- The number of positive cases of COVID-19 in the division as of November 27th, with a breakdown of schools affected.
- COVID-19 fire drill with administrators to prepare them for learning disruptions, which included reflections from four principals on how they have dealt with having a positive case in their schools with the use of live streaming and a testimony of a Grade 1 teacher who live streamed with her class while self isolating.
- Students will have the option to write their Grade 6 and 9 Achievement Tests and Grade 12 Diploma Exams, but CTR is not administering these exams unless explicitly requested by students/parents. Automatic exemptions will be applied for students who choose not to write. A teacher developed final exam may be given in all core courses.

Trustees expressed their thankfulness that CTR Catholic has been prepared for live streaming since the beginning of the pandemic.

Trustees selected an item for Board Highlights as follows: COVID-19 fire drill and the fact that CTR Catholic was prepared with a plan in place.

Superintendent Morrison reported on the following:

- Communication after announcement by Premier included:
 - For Grades 7 to 12 there will be regularly scheduled live streaming or a comparable alternative, full curriculum instruction and assessment, a plan for academic neglect, educational assistant support, some special needs students allowed into the school, and devices loaned out.
 - For the week following Christmas CTR they will loan devices to Grades K to 6 students needing them and there will be reduced workload and screen time.
 - All personnel at schools in Grades K to 12 will be working from their school before Christmas and then working at home for the first week back after Christmas (January 4 to January 8). The Centre for Learning @ Home and Catholic Education Centre staff will also work from home the week of January 4 to January 8.
- CASS collaboration is very beneficial as it allows school divisions to know what they are all doing. Zone 5 superintendents had a host of

similarities in their at-home delivery plans and these include: regular schedules, interactive teaching, technology assistance, staff work out of their school, special needs students to be served, substitute teachers engaged, and increased staff precautions. Vincent Behm and Cheryl Kuemper have both been identified as Thought Leaders for CASS Zone 5.

- Attendance tracking observations with a review of the percentage of absenteeism per school for the last week.
- Discussed team excellence and commended all superintendents for their excellence.

Associate Superintendents Behm, Kilcommons, and Moss recognized Superintendent Morrison's leadership of CTR Catholic including his vast knowledge of the division, his superior management skills, his vision and high expectations for CTR Catholic, his habit of giving other people credit when it was he who did the work, and the fact that he is so well respected in CTR Catholic and the bigger community.

Trustees selected an item for Board Highlights as follows: The excellence of the Superintendent and his team, including CTR Catholic's administrators, teachers, and support staff. Chair Schreiber indicated he will write the article.

12.02 Program Review Update

Superintendent Morrison reported that he is waiting on ASBA to provide him with a cost proposal for the transportation department review.

13 INTERNATIONAL FIELD TRIPS

13.01 International Field Trips

There were no international field trips brought forward for approval due to the ongoing pandemic and the Board's current ban on field trips.

14 LOCALLY DEVELOPED COURSES

14.01 Locally Developed Courses – Forensic Science Studies

Associate Superintendent Moss presented the following locally developed course, requested by Notre Dame Collegiate, for approval by the Board: Forensic Science Studies (35-5).

Harry Salm (Strathmore) moved:

that on November 28, 2020, The Christ the Redeemer Catholic Separate School Division authorizes the following locally developed course for use in high schools within the jurisdiction. The Board authorizes the learning resources as per the course outline.

Forensic Science Studies (35-5) acquired from The Pembina Hills School Division and is authorized from November 3, 2020 to August 31, 2021.

Motion #158-20

Carried

15 NEW BUSINESS

15.01 Presentation of Budget

Associate Superintendent Kilcommons reviewed CTR Catholic's audited financial statement for the year 2019-2020 highlighting that the auditor's testing of internal controls did not reveal any significant deficiencies. Mr. Kilcommons reported that the division ended up with a surplus of approximately \$85,000 and has accumulated discretionary operating reserves of \$4,000,000. Mr. Kilcommons addressed the budget for 2020-2021 which was approved by the Board on June 10, 2020. Projections for enrolment, staff, and all expenses were submitted in March 2020 for final budget analysis with a projected deficit of \$295,000. Variables that will require in year adjustments and will be reflected in the 2020-21 financial statement as of August 31, 2021 include: May 2020 Capital Maintenance and Renewal monies; September 30th

enrolment update; Federal stimulus 1 and 2; and insurance premiums. Associate Superintendent Kilcommons advised trustees that he received confirmation from the government on November 26th that they will be allocating CTR Catholic \$1,199,623 to fund the property insurance premium increase of \$1,200,000 which was great appreciated.

Discussion with trustees followed on CTR Catholic's insurance premiums, the legal issue in Drumheller, the new joint school site with Foothills School Division in the Town of Okotoks, and the appraisal of land in the Montrose area of High River.

The following motions were made.

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| 15.02 | Budget Motion #1 – Transfer from Unrestricted Surplus to Operating Reserve | <p>Mark Chung (Drumheller) moved:
that the Board transfer from Unrestricted Surplus to Operating Reserve the amount of \$1,145,926.
Motion #159-20</p> <p style="text-align: right;"><i>Carried</i></p> |
| 15.03 | Budget Motion #2 – Transfer from Operating Reserve to Unrestricted Surplus | <p>Mark Chung (Drumheller) moved:
that the Board transfer from Operating Reserve to Unrestricted Surplus the amount of \$1,151,000.
Motion #160-20</p> <p style="text-align: right;"><i>Carried</i></p> |
| 15.04 | Budget Motion #3 – Transfer from Unrestricted Surplus to Capital Reserve | <p>Mark Chung (Drumheller) moved:
that the Board transfer from Unrestricted Surplus to Capital Reserve the amount of \$2,151,000.
Motion #161-20</p> <p style="text-align: right;"><i>Carried</i></p> |
| 15.05 | Budget Motion #4 – Approve Audited Financial Statements | <p>Mark Chung (Drumheller) moved:
that the Board approve the Audited Financial Statements for the year ended August 31, 2020, as presented.
Motion #162-20</p> <p style="text-align: right;"><i>Carried</i></p> |
| 15.06 | Appointment of Auditors | <p>Trustee Chung (Drumheller) stated that the Audit Committee discussed the work done by Catalyst LLP over the last two contracts, which shows consistency. Trustee Chung (Drumheller) stated that the finance department works very well with Catalyst LLP as there is familiarity. Therefore,</p> <p>Mark Chung (Drumheller) moved:
that Catalyst LLP be reappointed as auditors for The Christ the Redeemer Catholic Separate School Division for the years ending August 31, 2021, August 31, 2022, and August 31, 2023.
Motion #163-20</p> <p style="text-align: right;"><i>Carried</i></p> |
| 15.07 | Delegation of Authority re Tender Review Process | <p>Associate Superintendent Kilcommons advised the Board that Alberta Infrastructure requires a Board motion every 5 years that delegates authority to an individual to act on behalf of the Board in regard to the tender review process. The last motion delegating authority was made 5 years ago at the November 28, 2015, Board meeting. Therefore,</p> <p>John de Jong (Brooks) moved:
that the Board of The Christ the Redeemer Catholic Separate School Division hereby delegates authority to the Superintendent to act on behalf of the Board in all matters relating to the tender review process.
Motion #164-20</p> |

- 15.08 Approval of Banking Resolution Associate Superintendent Kilcommons stated that a banking resolution was required if the Board ever intended to borrow funds. Therefore,

Chair Ron Schreiber (Okotoks) moved:

that the Board of The Christ the Redeemer Catholic Separate School Division hereby grants authority to the Superintendent, Associate Superintendent, and/or Treasurer to borrow funds from the Bank of Nova Scotia, as deemed necessary for the operations of Christ the Redeemer Catholic Separate School Division.

Motion #165-20

Carried

- 15.09 Appointment of Non Catholic Chairperson for Notre Dame Collegiate's School Council Trustee Van Donzel (High River) stated that there is a suitable non-Catholic individual supportive of Catholic education who would be willing to step forward to be the Chair of Notre Dame Collegiate's school council, and that she fully supports this. A motion was brought forward as follows:

Joanne Van Donzel (High River) moved:

that the non-Catholic Chairperson endorsed by Trustee Joanne Van Donzel be approved to chair Notre Dame Collegiate's school council with the faith support of a council member.

Motion #166-20

Carried

- 15.10 November 12, 2020, Regional Planning Meeting Report Vice Chair Keenan (Foothills County) and Chair Schreiber (Okotoks) attended a meeting of the Regional Planning Committee comprised of representatives from CTR Catholic, Foothills School Division, Franco Sud, the Town of Okotoks, and County of Foothills on November 12, 2020. This regularly scheduled meeting is a fine example of various municipalities working together to seek the best solutions to arising issues. Highlights from the meeting included an update on the construction of the Arts and Learning Campus which is a joint project that CTR Catholic is undertaking with the Town of Okotoks. The work is going well and is about 3 weeks ahead of schedule. As well, Town representatives pointed out that the Town is reviewing its Municipal Development Plan and Land Use Bylaw. This is an apt time to potentially incorporate changes that could have substantial effects on the construction and modernization of schools in the community and members were encouraged to take part in an upcoming Town-sponsored webinar on the Land Use Bylaw held November 17th. Chair Schreiber (Okotoks) and Associate Superintendent Kilcommons both attended the webinar and were able to provide input reflecting the perspectives of CTR Catholic which will be considered in the development of the new Land Use Bylaw.

- 15.11 TEBA Report Chair Schreiber (Okotoks) stated that the AGM was held on November 3rd. Central list table bargaining has begun but it is not yet known when local negotiations will begin.

16 BOARD HIGHLIGHTS

- 16.01 Board Highlights Items The Board discussed pertinent information they wished administration to include in Board Highlights coming out of the November Board meeting.

17 AGENDA ITEMS FOR NEXT BOARD MEETING

- 17.01 Call for Proposed Agenda Items Trustees were asked to submit any items they wish added to future Board meeting agendas to Board Chair Schreiber (Okotoks).

18

CLOSING

18.01 Closing Liturgy

Trustee Salm (Strathmore) led the group in the Closing Liturgy.

18.02 Adjournment

Michelle Rude-Volk (Oyen) moved:
that the meeting adjourn. The meeting adjourned at 3: 30 p.m.
Motion #167-20

Carried

SIGNATURE OF CHAIR:

SIGNATURE OF ASSOCIATE SUPERINTENDENT,
CORPORATE SERVICES:
