

Thursday, November 30, 2023
Regular Board Meeting Beginning at 9:00 a.m.
Catholic Education Centre, Okotoks, AB

AGENDA

Time		Documents	Presenter
9:00 a.m.	1	OPENING	
	1.01	Call to Order	Andrea Keenan (Chair)
	1.02	Litany of CTR Catholic	Andrea Keenan (Chair)
	1.03	Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary	Andrea Keenan (Chair)
	1.04	Three-year Faith Theme: "Faith Seeking Understanding" The Catholic Church teaches that God is Truth, Goodness, and Beauty. Each transcends the limitations of place and time and is rooted in being. This year the focus is on encountering beauty through faith and science.	Andrea Keenan (Chair)
	1.05	Land Acknowledgement	Andrea Keenan (Chair)
	1.06	Lectio Divina – Gospel of Mark	Andrew Gustafson (Vice Chair)
	1.07	Additions/Deletions to the Agenda	Andrea Keenan (Chair)
	1.08	Approval of the Agenda	Andrea Keenan (Chair)
		<i>Suggested Motion:</i> <i>MOVED that the Agenda be approved as presented.</i>	
	1.09	Adoption of Regular Board Meeting Minutes October 28, 2023	Andrea Keenan (Chair)
		<i>Suggested Motion:</i> <i>MOVED that the minutes of the Regular Board Meeting dated October 28, 2023, be approved as presented.</i>	
9:20 a.m.	2	BUSINESS ARISING	
	2.01	None	

Time		Documents	Presenter
9:25 a.m.	3	FOUR-YEAR EDUCATION PLAN	
	3.01	Presentation and Discussion of Annual Education Results Report <i>Suggested Motion:</i> <i>MOVED that the 2022-2023 Annual Education Results Report be approved as presented.</i>	Andrea Holowka (Superintendent)
9:55 a.m.	4	CORRESPONDENCE	
	4.01	None	Andrea Keenan (Chair)
10:00 a.m.	5	REPORTS FROM WARD COMMITTEES	
	5.01	Trustees to identify one feature from each Ward Committee Meeting for Board Highlights	Andrea Keenan (Chair)
	5.02	High River Ward Meeting October 26, 2023 <i>Suggested Motion:</i> <i>MOVED that the minutes of the High River Ward Committee Meeting dated October 26, 2023, be approved as presented.</i>	Mark MacDonald (High River)
	5.03	Okotoks Ward I Meeting November 14, 2023 <i>Suggested Motion:</i> <i>MOVED that the minutes of the Okotoks Ward I Committee Meeting dated November 14, 2023, be approved as presented.</i>	Andrew Gustafson (Okotoks)
10:15 a.m.	6	BOARD STANDING COMMITTEES	
	6.01	Committee of the Whole Meeting October 27, 2023 <i>Suggested Motion:</i> <i>MOVED that the minutes of the Committee of the Whole Meeting of October 27, 2023, be approved as presented.</i>	Andrea Keenan (Chair)
	6.02	Liaison Committee Meeting October 30, 2023	John de Jong (Brooks)

Time		Documents	Presenter
		<i>Suggested Motion: MOVED that the minutes of the Liaison Committee Meeting of October 30, 2023, be approved as presented</i>	
	6.03	Faith Committee Meeting November 23, 2023	Mark MacDonald (High River)
		<i>Suggested Motion: MOVED that the minutes of the Faith Committee Meeting dated November 23, 2023, be approved as presented.</i>	
	6.04	Audit Committee Meeting November 23, 2023	Mark Chung (Drumheller)
		<i>Suggested Motion: MOVED that the minutes of the Audit Committee Meeting dated November 23, 2023, be approved as presented.</i>	
10:45 a.m.	7	NEW BUSINESS	
	7.01	Audit Overview (Year Ending August 31, 2023)	Michael Kilcommons (Associate Superintendent)
	7.02	Budget Motion #1 – Transfer from Unrestricted Surplus to Operating Reserves	Michael Kilcommons (Associate Superintendent)
		<i>Suggested Motion: MOVED that the Board transfer from Unrestricted Surplus to Operating Reserves the amount of \$1,300,000.</i>	
	7.03	Budget Motion #2 – Transfer from Unrestricted Surplus to Capital Reserves	Michael Kilcommons (Associate Superintendent)
		<i>Suggested Motion: MOVED that the Board transfer from Unrestricted Surplus to Capital Reserves the amount of \$1,710,000.</i>	
	7.04	Budget Motion #3 – Approve Audit Financial Statements	Michael Kilcommons (Associate Superintendent)
		<i>Suggested Motion: MOVED that the Board approves the Audited Financial Statements for the year ended August 31, 2023, as presented.</i>	

Time		Documents	Presenter
11:10 a.m.	8	TRUSTEES	
	8.01	Upcoming Trustee Events	Andrea Keenan (Chair)
	8.02	CTR Board Apparel	Mark Chung (Drumheller)
	8.03	Trustee Professional Development	Andrea Keenan (Chair)
		<i>Suggested Motion: MOVED that John-David Bogdanowski be authorized to register for a 2nd course that is part of the Catholic School Trusteeship Program offered by the Newman Theological College at a cost of \$90.00.</i>	
	8.04	Trustees' Expenses	Andrea Keenan (Chair)
		<i>Suggested Motion: MOVED that the Board move in camera to discuss a personnel matter.</i>	
		<i>Suggested Motion: MOVED that the Board return to open session.</i>	
11:25 a.m.	9	ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION	
	9.01	ACSTA Directors' Meeting Update	Andrew Gustafson (Okotoks)
	9.02	ACSTA AGM	Andrea Keenan (Chair)
11:35 a.m.	10	ALBERTA SCHOOL BOARDS ASSOCIATION	
	10.01	ASBA Zone 5 Report	Mark MacDonald (High River)
	10.02	ASBA FGM	Andrea Keenan (Chair)
11:50 a.m.	11	TEACHERS' EMPLOYER BARGAINING ASSOCIATION	
	11.01	TEBA Report	Mark Chung (Drumheller), Michael Kilcommons (Associate Superintendent)
12:00 p.m.	12	NOON PRAYER AND GRACE	
	12.01	Noon Prayer and Grace	John de Jong (Brooks)
12:45 p.m.	13	AFTERNOON OPENING PRAYER	
	13.01	Afternoon Opening Prayer	Harry Salm (Strathmore)

Time	Documents	Presenter
12:50 p.m.	14 PRESENTATION	
	14.01 CTR Available Option Courses	Jamie Leidl (Principal, St. Francis of Assisi Academy), Marco Pacione (Principal, St. John Paul II Collegiate)
1:20 p.m.	15 DIVISION	
	15.01 Program Review (2023-2024) Career and Post-Secondary Counselling Services – School Program	Vincent Behm (Deputy Superintendent)
	15.02 Trustees to identify one feature from each Superintendent’s Report for the Board Highlights	Andrea Keenan (Chair)
	15.03 Superintendents’ Reports	Andrea Holowka, Vincent Behm, Pat MacDonald and Michael Kilcommons (Superintendents)
2:30 p.m.	16 INTERNATIONAL FIELD TRIPS	
	16.01 None	Michael Kilcommons (Associate Superintendent) Michael Kilcommons (Associate Superintendent)
2:35 p.m.	17 LOCALLY DEVELOPED COURSES	
	17.01 None	Pat MacDonald (Associate Superintendent)
2:40 p.m.	18 AGENDA ITEMS FOR NEXT BOARD MEETING	
	18.01 Call for Proposed Agenda Items	Andrea Keenan (Chair)
2:50 p.m.	19 CLOSING	
	19.01 Closing Liturgy	Pat MacDonald (Associate Superintendent)
	19.02 Adjournment <i>Suggested Motion:</i> <i>MOVED that the meeting adjourn. The meeting adjourned at (insert time) p.m.</i>	Andrea Keenan (Chair)

