

Saturday, March 26, 2022
Regular Board Meeting Beginning at 9:00 a.m.
Our Lady of the Snows Catholic Academy
3100A Stewart Creek Drive, Canmore, AB

AGENDA

Time		Documents	Presenter
9:00 a.m.	1	OPENING	
	1.01	Call to Order	Andrea Keenan (Chair)
	1.02	Litany of CTR Catholic	Scott Morrison (Superintendent)
	1.03	Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary	Andrea Keenan (Chair)
	1.04	Acknowledgement	Andrea Keenan (Chair)
	1.05	Lectio Divina – Gospel of Luke	Mark MacDonald (High River)
	1.06	Additions/Deletions to the Agenda	Andrea Keenan (Chair)
	1.07	Approval of the Agenda	Andrea Keenan (Chair)
	1.08	Adoption of Regular Board Minutes February 17, 2022	Andrea Keenan (Chair)
		<i>Suggested Motion: MOVED that the minutes of the Regular Board Meeting dated February 17, 2022, be approved as presented.</i>	
9:20 a.m.	2	BUSINESS ARISING	
	2.01	Catholic Education Program Review – Update	Scott Morrison (Superintendent)
		<i>Suggested Motion: That CTR's program review of Catholic education begin with the creation of a resource to supplement Growing Forward's Catholic School Assessment Tool and then be conducted in the 2022/2023 school year.</i>	
	2.02	École Good Shepherd School Gymnasium – Update on Letter to Minister	Andrea Keenan (Chair) Scott Morrison (Superintendent)
	2.03	CTR Catholic Invitation to Minister - Response from the Minister's Office	Andrea Keenan (Chair)

Time		Documents	Presenter
	2.04	Modulars – St. Francis of Assisi Academy and Notre Dame Collegiate <i>Suggested Motion: MOVED that the Board authorize administration to proceed with the installation of portables at St. Francis of Assisi Academy and Notre Dame Collegiate with Halbro Construction Ltd. as per the quote received on March 7, 2022.</i>	Michael Kilcommons (Associate Superintendent)
9:50 a.m.	3	FOUR YEAR EDUCATION PLAN	
	3.01	Coding and Curriculum Update	Mariette Moss (Associate Superintendent)
10:10 a.m.	4	CORRESPONDENCE	
	4.01	Memo from CCSTA Board of Directors	Andrea Keenan (Chair)
10:20 a.m.	5	REPORTS FROM WARD COMMITTEES	
	5.01	Trustees to identify one feature from each Ward Committee Meeting for Board Highlights	Andrea Keenan (Chair)
	5.02	Brooks Ward Committee Meeting March 1, 2022 <i>Suggested Motion: MOVED that the minutes of the Brooks Ward Committee Meeting dated March 1, 2022, be approved as presented.</i>	Scott Morrison (Superintendent) on behalf of John de Jong (Brooks)
	5.03	Strathmore Ward Committee Meeting March 2, 2022 <i>Suggested Motion: MOVED that the minutes of the Strathmore Ward Committee Meeting dated March 2, 2022, be approved as presented.</i>	Harry Salm (Strathmore)
	5.04	Okotoks II Ward Committee Meeting March 10, 2022 <i>Suggested Motion: MOVED that the minutes of the Okotoks Ward II Committee Meeting dated March 10, 2022, be approved as presented.</i>	Andrea Keenan (Chair)

Time		Documents	Presenter
	5.05	High River Ward Committee Meeting March 15, 2022 <i>Suggested Motion: MOVED that the minutes of the High River Ward Committee Meeting dated March 15, 2022, be approved as presented.</i>	Mark MacDonald (High River)
11:00 a.m.	6	BOARD STANDING COMMITTEES	
	6.01	Liaison Committee Meeting March 10, 2022 <i>Suggested Motion: MOVED that the minutes of the Liaison Committee Meeting dated March 10, 2022, be approved as presented.</i>	Harry Salm (Strathmore)
	6.02	GrACE CTR Committee Meeting March 10, 2022 <i>Suggested Motion: MOVED that the minutes of the GrACE CTR Committee Meeting dated March 10, 2022, be approved as presented.</i>	Mark MacDonald (High River)
	6.03	Faith Committee Meeting of March 14, 2022 <i>Suggested Motion: MOVED that the minutes of the Faith Committee Meeting dated March 14, 2022, be approved as presented.</i>	Andrea Keenan (Chair) on behalf of John de Jung (Brooks)
	6.04	Board Policy Development and Review Committee Meeting March 16, 2022 <i>Suggested Motion: MOVED that the minutes of the Board Policy Development and Review Committee Meeting dated March 16, 2022, be approved as presented and that the Board approve the amendments as proposed to the following Board policies:</i> • Board Policy #23, Compensation and Benefits for Non-teaching Staff • Board Policy #24, Field Trips • Board Policy #25, School Councils	Andrew Gustafson (Okotoks)

Time		Documents	Presenter
		• Board Policy #26, Graduation Requirements • Board Policy #27, School Calendars	
6.05	Awards Committee Meeting March 16, 2022		Michelle Rude-Volk (Oyen)
	<i>Suggested Motion:</i> <i>MOVED that the minutes of the Awards Committee Meeting dated March 16, 2022, be approved as presented.</i> <i>Suggested Motion:</i> <i>MOVED that the Board accept the recommendations of the Awards Committee for the St. Joseph Parent of Distinction Awards.</i>		
11:45 a.m.	7	NOON PRAYER AND GRACE	
	7.01	Noon Prayer and Grace	Channin Liedtke (Canmore)
12:15 p.m.	8	AFTERNOON OPENING PRAYER	
	8.01	Afternoon Opening Prayer	Harry Salm (Strathmore)
12:20 p.m.	9	TRUSTEES	
	9.01	Upcoming Trustee Events	Andrea Keenan (Chair)
12:30 p.m.	10	ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION	
	10.01	ACSTA Directors' Meeting Update	Mark Chung (Drumheller)
12:45 p.m.	11	ALBERTA SCHOOL BOARDS ASSOCIATION	
	11.01	ASBA Zone 5 Report	Harry Salm (Vice-Chair)
	11.02	ASBA – Proposed Motions Received?	Andrea Keenan (Chair)
	11.03	ASBA – Meeting with Ministry of Education	Andrea Keenan (Chair)
		<i>Suggested Motion:</i> <i>MOVED that the meeting move in camera to discuss the meeting of the Ministry of Education.</i> <i>Suggested Motion:</i> <i>MOVED that the meeting move to open session.</i>	

Time		Documents	Presenter
	11.04	ASBA Spring General Meeting – June 6-7, 2022 - Trustee Attendance?	Harry Salm (Vice-Chair)
1:05 p.m.	12	TEACHERS' EMPLOYER BARGAINING ASSOCIATION	
	12.01	TEBA - Status of Collective Bargaining	Channin Liedtke (Canmore) / Michael Kilcommons (Associate Superintendent)
1:10 p.m.	13	DIVISION	
	13.01	Trustees to identify one feature from each Superintendent's Report for the Board Highlights	Andrea Keenan (Chair)
	13.02	Superintendents' Reports <i>Suggested Motion: That administration develops an Administrative Procedure that affirms Okotoks attendance areas, while also introducing a provision for a limited controlled choice system for accepting out-of-area students when there are sufficient resources and facilities available.</i>	Mariette Moss, Vincent Behm, Michael Kilcommons, and Scott Morrison (Superintendents)
	13.03	Quarterly Annual Budget Report	Michael Kilcommons (Associate Superintendent)
	13.04	Presentation of Three-Year Capital Plan and IMR Update	Michael Kilcommons (Associate Superintendent)
	13.05	Alberta School Councils' Association – Advocacy Resolutions 2022 <i>Suggested Motion: That the Board's recommendations regarding the ASCA resolutions be distributed to School Councils as information.</i>	Mariette Moss (Associate Superintendent)
	13.06	Board Approval of 2022-2023 Assumption and Centre for Learning@ Home School Calendars <i>Suggested Motion: MOVED that the 2022-2023 school calendars for Assumption School and Centre for Learning@Home be adopted as presented.</i>	Vincent Behm (Deputy Superintendent)

Time		Documents	Presenter
	13.07	St. Mary's President's Farewell Gala and Dinner	Scott Morrison (Superintendent)
2:35 p.m.	14	INTERNATIONAL FIELD TRIPS	
	14.01	International Field Trips – None	Michael Kilcommons (Associate Superintendent)
	14.02	Considerations for Approval of International Field Trips	Michael Kilcommons (Associate Superintendent)
		<i>Suggested Motion:</i> <i>That the Board restore the ability of schools to begin tentatively planning international travel for 2023/2024 with the following provisions:</i> <i>a) EF Tours will be the provider for all international travel/tours;</i> <i>b) The division will ensure that all international travel students and supervisors will be covered by Student Health Insurance by Outbound Student Plan; and</i> <i>c) the Board reserves the right to cancel international trips at its discretion for reasons including, but not limited to pandemic, war, acts of terror, etc.</i>	
3:05 p.m.	15	LOCALLY DEVELOPED COURSES	
	15.01	Locally Developed Courses: Astronomy (2022); Intercultural Studies (2022); Calculus Advanced (2021); Math Analysis and Approaches (2020); Literature and Composition (2021)	Mariette Moss (Associate Superintendent)
		<i>Suggested Motion:</i> <i>MOVED that on March 26, 2022, The Christ the Redeemer Catholic Separate School Division authorizes the following locally developed courses for use in high schools within the jurisdiction. Further, the Board authorizes the learning resources as per the course outlines.</i> <i>Astronomy (2022) (15-3; 25-3 and 35-3)</i> <i>acquired from The Calgary School Division and is authorized from September 1, 2022 to August 31, 2026. The Board authorizes the learning resources as per the course outline.</i>	

Intercultural Studies (2022) (15-3)
acquired from The Calgary School Division and is authorized from September 1, 2022 to August 31, 2026. The Board authorizes the learning resources as per the course outline.

Calculus Advanced (2021) (35-3)
acquired from The St. Albert School Division and is authorized from September 1, 2022 to August 31, 2025. The Board authorizes the learning resources as per the course outline.

Math Analysis and Approaches (2020) (25-5)
acquired from Macau University of Science and Technology Foundation and is authorized from September 1, 2022 to August 31, 2024. The Board authorizes the learning resources as per the course outline.

Literature and Composition (2021) (25-3)
acquired from The Parkland School Division and is authorized from September 1, 2022 to August 31, 2025. The Board authorizes the learning resources as per the course outline.

3:20 p.m. **16** **NEW BUSINESS**

3:25 p.m. **17** **AGENDA ITEMS FOR NEXT BOARD MEETING**

17.01 Call for Proposed Agenda Items

Andrea Keenan (Chair)

3:30 p.m. **18** **CLOSING**

18.01 Closing Liturgy

**Michael Kilcommons
 (Associate Superintendent)**

18.02 Adjournment
*Suggested Motion:
 MOVED that the meeting adjourn. The meeting adjourned at (insert time) p.m.*

Andrea Keenan (Chair)

