

MINUTES OF THE ORGANIZATIONAL BOARD MEETING

Saturday, June 22, 2024, at 9:00 a.m.
at Assumption Roman Catholic School, Oyen, Alberta

Administration in Attendance

Dr. Andrea Holowka (Superintendent)
Vincent Behm (Chief Deputy Superintendent)
Pat MacDonald (Associate Superintendent)
Michael Kilcommons (Associate Superintendent)
Kim Jamieson (Executive Assistant)

Attended

In Person
In Person
In Person
In Person
In Person

Trustees in Attendance

Andrea Keenan
Harry Salm
Mark MacDonald
John de Jong
Andrew Gustafson
Michelle Rude-Volk
Dr. Matthew McIsaac
Absent with Regrets: Mark Chung

Attended

In Person
In Person
In Person
In Person
In Person
In Person
Via Videoconference

1 OPENING

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| 1.01 | Call to Order | Chair Keenan (Foothills County) called the meeting to order at 9:03 a.m. |
| 1.02 | Opening Liturgy | Associate Superintendent Kilcommons led the group in the Opening Prayer. |
| 1.03 | Trustee Oath of Office | Each trustee present read and signed the Trustee Oath of Office. |
| 1.04 | Trustee Declaration of Faith | Each trustee present read and signed a Declaration of Faith. |
| 1.05 | Filing of Disclosure Statement | Each trustee present reviewed and completed a Disclosure Statement. |
| 1.06 | Additions/Deletions to the Agenda | Associate Superintendent Kilcommons asked if there were any additions or deletions to the proposed Board agenda. There were none. |
| 1.07 | Approval of the Agenda | <p>Andrea Keenan (Foothills County) moved:
that the agenda be approved as presented.
Motion #95-24</p> |

Carried

2 ELECTION OF CHAIR

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| 2.01 | First Call for Chair | Associate Superintendent Kilcommons opened the floor for nominations for Chair. Trustee MacDonald (High River) nominated Trustee Keenan (Foothills County) for the position of Chair. Trustee Keenan (Foothills County) accepted the nomination. |
| 2.02 | Second Call for Chair | Associate Superintendent Kilcommons called for nominations from the floor a second time. There were none. |
| 2.03 | Third Call for Chair | Associate Superintendent Kilcommons called for nominations from the floor for a third and final time. There were none. |
| 2.04 | Motion that Nominations Cease | <p>Harry Salm (Strathmore) moved:
that nominations cease.
Motion #96-24</p> |
| 2.05 | Election of Chair | Trustee Keenan (Foothills County) was acclaimed Chair. Chair Keenan expressed that she was very humbled and grateful to be nominated again and that she is looking forward to the upcoming year. |

Carried

3 NOMINATIONS FOR VICE CHAIR

- 3.01 First Call for Vice Chair Chair Keenan (Foothills County) opened the floor for nominations for Vice Chair. Trustee de Jong (Brooks) nominated Trustee Gustafson (Okotoks) for the position of Vice Chair. Trustee Gustafson accepted the nomination.
- 3.02 Second Call for Vice Chair Chair Keenan (Foothills County) called for further nominations a second time. There were none.
- 3.03 Third Call for Vice Chair Chair Keenan (Foothills County) called for nominations for a third and final time. There were none.
- 3.04 Motion that Nominations Cease **Michelle Rude-Volk (Oyen) moved:**
that nominations cease.
Motion #97-24
- Carried**
- 3.06 Election of Vice Chair Chair Keenan (Foothills County) announced that Trustee Gustafson (Okotoks) was acclaimed Vice Chair. Vice Chair Gustafson stated that he was humbled and grateful to be nominated as Vice Chair and he also looks forward to the upcoming year.

4 BOARD STANDING COMMITTEES/ASSOCIATIONS

- 4.01 Policy Development and Review Committee (Maximum of 4 Voting Trustees) and Election of Committee Chair
The following trustees offered to serve on the Policy Development and Review Committee:
Harry Salm, Mark MacDonald, Michelle Rude-Volk, and Matthew McIsaac.

Michelle Rude-Volk (Oyen) nominated Trustee Salm (Strathmore) as Chair. Trustee Salm accepted the nomination and was declared Chair of the Policy Development and Review Committee.
- 4.02 Audit Committee (Maximum of 4 Voting Trustees) and Election of Committee Chair
The following trustees offered to serve on the Audit Committee:
Mark Chung, Harry Salm, Mark MacDonald, and Andrew Gustafson

Chair Keenan (Foothills County) nominated Mark Chung (Drumheller) as Chair. Trustee Chung was declared Chair of the Audit Committee.
- 4.03 Faith Committee (Maximum of 4 Voting Trustees) and Election of Committee Chair
The following trustees offered to serve on the Faith Committee as voting members:
Mark MacDonald, Matthew McIsaac, John de Jong, and Andrew Gustafson (Andrea Keenan, ex officio).

Chair Keenan (Foothills County) nominated Trustee MacDonald (High River) as Chair. Trustee MacDonald accepted the nomination and was declared Chair of the Faith Committee.
- 4.04 Negotiations Committee and Election of Committee Chair
The following trustees offered to serve on the Negotiations Committee:
John de Jong, Michelle Rude-Volk, and Andrea Keenan.

Chair Keenan (Foothills County) nominated Trustee de Jong (Brooks) as Chair. Trustee de Jong accepted the nomination and was declared Chair of the Negotiations Committee.
- 4.05 Awards Committee (Maximum of 4 Voting Trustees) and Election of Committee Chair
The following trustees offered to serve on the Awards Committee:
Michelle Rude-Volk, Mark MacDonald, Andrew Gustafson, and Andrea Keenan.

		Chair Keenan (Foothills County) nominated Trustee Rude-Volk (Oyen) as Chair. Trustee Rude-Volk accepted the nomination and was declared Chair of the Awards Committee.
4.06	Liaison Committee (3 Trustees) and Election of Committee Co-Chair	The following trustees offered to serve on the Liaison Committee: Andrew Gustafson, John de Jong, and Andrea Keenan. Trustee de Jong (Brooks) nominated Trustee Gustafson (Okotoks) as Co-Chair. Trustee Gustafson accepted the nomination and was declared Co-Chair of the Liaison Committee.
4.07	GrACE CTR Committee (Maximum of 4 Voting Trustees) and Election of Committee Chair	The following trustees offered to serve on the GrACE CTR Committee: Mark MacDonald, Andrea Keenan, Michelle Rude-Volk, and Matthew McIsaac. Chair Keenan (Foothills County) nominated Trustee MacDonald (High River) as Chair. Trustee MacDonald accepted the nomination and was declared Chair of the GrACE CTR Committee.
4.08	Emergent Issues Feedback Committee (Maximum of 4 Voting Trustees)	The following trustees offered to serve on the Emergent Issues Feedback Committee: Andrea Keenan, Mark MacDonald, Andrew Gustafson and Mark Chung. Chair Keenan (Foothills County) was declared Chair of the Emergent Issues Feedback Committee.
4.09	Alberta School Boards Association Zone Director (1 Director and 1 Member)	The following trustee offered to serve as Christ The Redeemer Catholic School's Zone 5 representative for ASBA: Harry Salm (Strathmore); Mark MacDonald (High River) offered to serve as an alternate.
4.10	Alberta Catholic School Trustees' Association	The following trustee offered to serve as Christ The Redeemer Catholic School's ACSTA representative, for year one of a two-year term: Andrew Gustafson (Okotoks); Andrea Keenan (Foothills County) offered to serve as an alternate.
4.11	Review of Ad Hoc Committees Board Members Sit On (TEBA, Rural Alberta Education Symposium of Alberta School Boards, and St. Mary's University)	The following trustee offered to serve as Christ The Redeemer Catholic School's TEBA representative: Michelle Rude-Volk (Oyen), with John de Jong (Brooks) and Andrea Keenan (Foothills County) being alternates. The following trustee offered to serve as Christ The Redeemer Catholic School's representative for Rural Alberta Education Symposium of Alberta School Boards representative: Michelle Rude-Volk (Oyen) The following trustees offered to serve as Christ The Redeemer Catholic School's representatives for St. Mary's University Community Advisory Council: Mark MacDonald (High River).
4.12	Requests for Board Support for Committee Representation	Trustee de Jong (Brooks) was given support to be a part of the Medicine Hat College (Brooks Campus). Trustee Salm (Strathmore) was given support to put his name forward as President of CCSTA should he wish to do so in February 2025.
5	OKOTOKS WARD COMMITTEES	
5.01	Okotoks Ward I Chair	Trustee Gustafson (Okotoks) will serve as Chair of the Okotoks Ward I Committee.

5.02 Okotoks Ward II Chair

Chair Keenan (Foothills County) will serve as Chair of the Okotoks Ward II Committee.

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CLOSING

6.01 Closing Liturgy

Associate Superintendent Pat MacDonald led the group in the Closing Liturgy.

6.02 Adjournment

John de Jong (Brooks) moved:
that the organizational meeting adjourn. The meeting adjourned at 9:42 a.m.

Motion #98-24

Carried

SIGNATURE OF CHAIR:

SIGNATURE OF ASSOCIATE SUPERINTENDENT,
CORPORATE SERVICES:
