

Tuesday, May 23, 2023
Regular Board Meeting Beginning at 9:00 a.m.
Catholic Education Centre, Okotoks, AB

AGENDA

Time		Documents	Presenter
9:00 a.m.	1	OPENING	
	1.01	Call to Order	Andrea Keenan (Chair)
	1.02	Litany of CTR Catholic	Andrea Keenan (Chair)
	1.03	Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary	Andrea Keenan (Chair)
	1.04	Three-year Faith Theme: "I am - Jesus is the Way, the Truth, and the Life."	Andrea Keenan (Chair)
	1.05	Land Acknowledgement	Andrea Keenan (Chair)
	1.06	Lectio Divina – Gospel of John	Harry Salm (Strathmore)
	1.07	Additions/Deletions to the Agenda	Andrea Keenan (Chair)
	1.08	Approval of the Agenda	Andrea Keenan (Chair)
	1.09	Adoption of Regular Board Minutes April 27, 2023	Andrea Keenan (Chair)
		<i>Suggested Motion: MOVED that the minutes of the Regular Board Meeting dated April 27, 2023, be approved as presented.</i>	
	1.10	Adoption of Special Board Minutes April 28, 2023, at 3:30 p.m. and at 5:30 p.m.	Andrea Keenan (Chair)
		<i>Suggested Motion: MOVED that the minutes of the Special Board Meeting dated April 28, 2023, at 3:30 p.m. and at 5:30 p.m., be approved as presented.</i>	
9:20 a.m.	2	BUSINESS ARISING	
	2.01	Technology Program Review	Vincent Behm (Deputy Superintendent)
	2.02	Strathmore Modernization	Scott Morrison (Superintendent)

Time		Documents	Presenter
9:30 a.m.	3	CORRESPONDENCE	
	3.01	Email with Alberta Education Registrar dated May 11, 2023 (re: Appointment of Superintendent, Andrea Holowka)	Andrea Keenan (Chair)
9:35 a.m.	4	REPORTS FROM WARD COMMITTEES	
	4.01	Trustees to identify one feature from each Ward Committee Meeting for Board Highlights	Andrea Keenan (Chair)
	4.02	Drumheller Ward May 3, 2023 <i>Suggested Motion: MOVED that the minutes of the Drumheller Ward Committee Meeting dated May 3, 2023, be approved as presented.</i>	Mark Chung (Drumheller)
	4.03	Canmore Ward May 9, 2023 <i>Suggested Motion: MOVED that the minutes of the Canmore Ward Committee Meeting dated May 9, 2023, be approved as presented.</i>	John-David Bogdanowski (Canmore)
	4.04	Strathmore Ward May 17, 2023 <i>Suggested Motion: MOVED that the minutes of the Strathmore Ward Committee Meeting dated May 17, 2023, be approved as presented.</i>	Harry Salm (Strathmore)
10:00 a.m.	5	BOARD STANDING COMMITTEES	
	5.01	Committee of the Whole April 27, 2023 <i>Suggested Motion: MOVED that the minutes of the Committee of the Whole Meeting dated April 27, 2023, be approved as presented.</i>	Andrea Keenan (Chair)
	5.02	Audit Committee May 17, 2023 <i>Suggested Motion: MOVED that the minutes of the Audit Committee Meeting dated May 17, 2023 be approved as presented.</i>	Mark Chung (Drumheller)

Time		Documents	Presenter
		Presentation and Approval of Budget	Michael Kilcommons (Associate Superintendent)
		<i>Suggested Motions:</i> <i>MOVED that the Board seek ministerial approval to transfer \$1.3M from operating reserves to capital reserves.</i>	
		<i>MOVED that the Board approve the Budget for the year ending August 31, 2024, as presented</i>	
10:30 a.m.	6	TRUSTEES	
	6.01	Upcoming Trustee Events	Andrea Keenan (Chair)
	6.02	Annual Board Meeting Plan 2023-2024	Andrea Keenan (Chair)
10:40 a.m.	7	ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION	
	7.01	ACSTA Directors' Meeting Update	Andrew Gustafson (Okotoks)
10:50 a.m.	8	ALBERTA SCHOOL BOARDS ASSOCIATION	
	8.01	ASBA Zone 5 Report	Mark MacDonald (High River)
	8.02	ASBA SGM 2023 Budget and Bylaws Bulletin (reissued May 16, 2023)	Andrea Keenan (Chair)
	8.03	ASBA Zone 5 Edwin Parr Celebration – May 18, 2023	Andrea Keenan (Chair)
11:00 a.m.	9	TEACHERS' EMPLOYER BARGAINING ASSOCIATION	
	9.01	TEBA Report	Mark Chung (Drumheller)
	9.02	TEBA – Status of Collective Bargaining Association	Michael Kilcommons (Associate Superintendent)
		<i>Suggested Motion:</i> <i>MOVED to ratify the Memorandum of Agreement signed by ATA Local 29 and the Board's Negotiating Committee.</i>	
11:15 a.m.	10	FOUR YEAR EDUCATION PLAN	
	10.01	Four-Year Education Plan (Year Three) Review and Approval	Scott Morrison (Superintendent)
		<i>Suggested Motion:</i> <i>MOVED that the 2021-2025 Four-Year Education Plan (Year Three) be approved, as presented, including the capital plan contained therein.</i>	
12:00 p.m.	11	NOON PRAYER AND GRACE	

Time	Documents	Presenter
	11.01 Noon Prayer and Grace	Michael Kilcommons (Associate Superintendent)
12:45 p.m.	12 AFTERNOON OPENING PRAYER	
	12.01 Afternoon Opening Prayer	John de Jong (Brooks)
1:00 p.m.	13 DIVISION	
	13.01 Presentation to Dr. Scott Morrison (CASS President)	David Keohane, Past President of CASS
	13.02 Trustees to identify one feature from each Superintendent's Report for the Board Highlights	Andrea Keenan (Chair)
	13.03 Superintendents' Reports	Pat MacDonald, Vincent Behm, Michael Kilcommons, and Scott Morrison (Superintendents)
2:20 p.m.	14 INTERNATIONAL FIELD TRIPS	Michael Kilcommons (Associate Superintendent)
	14.01 St. John Paul II Collegiate – Trip to Northern Ireland – Ryan Fox (Easter 2024) <i>Suggested Motion: MOVED that the International Field Trip by St. John Paul II Collegiate to Northern Ireland, at Easter 2024 be 'approved in full'.</i>	Michael Kilcommons (Associate Superintendent)
	14.02 Holy Trinity Academy – Trip to Cuba – Brianne Coventry (Easter 2024) <i>Suggested Motion: MOVED that the International Field Trip by Holy Trinity Academy to Cuba at Easter 2024 be 'approved in full'.</i>	Michael Kilcommons (Associate Superintendent)
	14.03 Holy Trinity Academy – Trip to San Jose Costa Rica – Les Giraudier (Easter 2024) <i>Suggested Motion: MOVED that the International Field Trip by Holy Trinity Academy to San Jose, Costa Rica at Easter 2024 be 'approved in full'.</i>	Michael Kilcommons (Associate Superintendent)
	14.04 Centre for Learning@Home – Trip to United Kingdom – Mike Jerrett (Easter 2025)	Michael Kilcommons (Associate Superintendent)

Suggested Motion:

MOVED that the International Field Trip by Centre for Learning@Home to the United Kingdom at Easter 2025 be 'approved in principle'.

2:40 p.m.

15 LOCALLY DEVELOPED COURSES

15.01 Locally Developed Courses:

- Advanced Acting/Touring Theatre (15-3; 15-5; 25-3; 25-5; 35-3 and 35-5)
- Creative Writing and Publishing (15-3; 15-5; 25-3; 25-5; 35-3 and 35-5)
- ESL Introduction to Canadian Studies (15-5 and 25-5)
- Journalism (15-5; 25-5 and 35-5)
- Filipino Language and Culture 3Y (15-5; 25-5 and 35-5)
- Synthetic Biology (15-3)
- ESL Introduction to Science (15-5 and 25-5)
- Portfolio Art (35-3 and 35-5)
- Religious Studies Roman Catholic (15-3; 15-5; 25-3; 25-5; 35-3 and 35-5)

Pat MacDonald (Associate Superintendent)

Suggested Motion:

MOVED that on May 23, 2023, The Christ the Redeemer Catholic Separate School Division authorize the following locally developed course for use in high schools within the jurisdiction. Further, the Board authorizes the learning resources as per the course outline:

Advanced Acting/Touring Theatre (15-3; 15-5; 25-3; 25-5; 35-3 and 35-5)

acquired from The Calgary School Division and is authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.

Creative Writing and Publishing (15-3; 15-5; 25-3; 25-5; 35-3 and 35-5)

acquired from The Calgary School Division and is authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.

ESL Introduction to Canadian Studies

(15-5 and 25-5) acquired from The Calgary School Division and is authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.

Journalism (15-5; 25-5 and 35-5)

acquired from The Calgary School Division and is authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.

Filipino Language and Culture 3Y (15-5; 25-5 and 35-5)

acquired from The Calgary School Division and is authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.

Synthetic Biology (15-3)

developed by The Christ the Redeemer Catholic Separate School Division and is authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.

ESL Introduction to Science (15-5 and 25-5)

acquired from The Calgary School Division and is authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.

Portfolio Art (35-3 and 35-5)

acquired from The Edmonton Catholic Separate School Division and is authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.

Religious Studies Roman Catholic (15-3; 15-5; 25-3; 25-5; 35-3 and 35-5)

acquired from The Edmonton Catholic Separate -School Division and is

Time		Documents	Presenter
		authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.	
2:55 p.m.	16	NEW BUSINESS	
	16.01	Board Policy Discussion (Re: Indemnification and School Reviews)	Andrew Gustafson (Okotoks)
	16.02	Joint Use and Planning Agreements <i>Suggested Motion: MOVED that the Board grant Senior Administration signing authority for Joint Use and Planning Agreements with our municipalities.</i>	Michael Kilcommons (Associate Superintendent)
	16.03	New School Code with Alberta Education (re: Centre for Learning@Home - Summer School) <i>Suggested Motion: MOVED that the Board support Administration's request to Alberta Education for a new school code for the Centre For Learning@Home Summer School.</i>	Michael Kilcommons (Associate Superintendent)
	16.04	Request for Support (Indoor Pickleball/Tennis Facility - Okotoks) <i>Suggested Motion: MOVED that the Board support the local not-for-profit project to build an indoor pickleball/tennis facility within the Town of Okotoks.</i>	Scott Morrison (Superintendent)
3:20 p.m.	17	AGENDA ITEMS FOR NEXT BOARD MEETING	
	17.01	Call for Proposed Agenda Items	Andrea Keenan (Chair)
3:25 p.m.	18	CLOSING	
	18.01	Closing Liturgy	Andrew Gustafson (Okotoks)
	18.02	Adjournment <i>Suggested Motion: MOVED that the meeting adjourn. The meeting adjourned at (insert time) p.m.</i>	Andrea Keenan (Chair)

