

MINUTES OF THE REGULAR BOARD MEETING

Saturday, October 28, 2023, at 9:15 a.m. at
Our Lady of the Snows Catholic Academy, Canmore, AB

Administration in Attendance	Attended	Trustees in Attendance	Attended
Andrea Holowka (Superintendent)	In Person	Andrea Keenan (Chair)	In Person
Vincent Behm (Deputy Superintendent)	In Person	Andrew Gustafson (Vice Chair)	In Person
Pat MacDonald (Associate Superintendent)	In Person	Harry Salm	In Person
Michael Kilcommons (Associate Superintendent)	In Person	Mark Chung	In Person
Kim Jamieson (Executive Assistant)	In Person	John de Jong	In Person
		Michelle Rude-Volk	In Person
		Mark MacDonald	In Person
		John-David Bogdanowski	In Person

Absent: Cindy Nickerson (Director of Communications)

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OPENING

- | | | |
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| 1.01 | Call to Order | Chair Keenan (Foothills County) called the meeting to order at 9:10 a.m. |
| 1.02 | Litany | Chair Keenan (Foothills County) led the Board in reciting the Litany of CTR Catholic. |
| 1.03 | Board Prayer, Vocations Prayer, Vision of the Board, Consecration to Mary | Chair Keenan (Foothills County) led the Board in reciting the Board Prayer, the Vocations Prayer, and the Vision of the Board. Chair Keenan stated that the division has been consecrated to the saving grace of Mary and led the Board in reciting a Hail Mary. |
| 1.04 | Three-year Faith Theme: "Faith Seeking Understanding" | Chair Keenan (Foothills County) reminded Board members of CTR's three-year faith theme, being Faith Seeking Understanding. The Catholic Church teaches that God is Truth, Goodness, and Beauty. Each transcends the limitations of place and time and is rooted in being. This year the focus is on encountering beauty through faith and science. |
| 1.05 | Land Acknowledgement | Chair Keenan (Foothills County) recited CTR's Land Acknowledgement as below: We acknowledge Siksik' aohsin (Blackfoot Territory) and Nitsitapisini (way of life of all people) of Kainai, Siksika and Piikani, including Tsuut'ina, Stoney Nakoda, Métis Nation Region 3 and everyone else residing in the Territory. We honour the Elders and Knowledge Keepers who share their teachings and wisdom. This acknowledgement is an act of gratitude to those peoples on whose traditional land we now live, work, play, or visit. |
| 1.06 | Lectio Divina – Gospel of Matthew | The Board engaged in Lectio Divina. |
| 1.07 | Additions/Deletions to the Agenda | Chair Keenan (Foothills County) asked if there were any additions or deletions to the proposed Board agenda. There were none. |
| 1.08 | Approval of the Agenda | John de Jong (Brooks) moved:
that the agenda be adopted as presented.
Motion #132-23 |
| 1.09 | Adoption of Regular Board Minutes September 28, 2023 | Carried

The minutes of the Regular Board Meeting held on September 28, 2023, were reviewed by the Board and recommended for adoption as presented. |

Mark MacDonald (High River) moved:

That the Minutes of the Regular Board Meeting dated September 28, 2023, be adopted as presented.

Motion #133-23

Carried

2	BUSINESS ARISING	
2.01	None	
3	FOUR-YEAR EDUCATION PLAN	
3.01	Preliminary Analysis of October Accountability Pillar Results	Superintendent Holowka advised that the October Accountability Pillar Results had not yet been released by Alberta Education but are expected prior to the November Board meeting. Trustees will be emailed the results once available along with a summary. Superintendent Holowka also explained that there was an error in graduation rates at Notre Dame Collegiate (NDC) because of improper coding of summer student counts. Coding corrections have been made and NDC and the division will both report corrected information, however, the information reported by Alberta Education will not be accurate.
4	CORRESPONDENCE	
4.01	Letter to Minister of Mental Health and Addiction from The Network	Provided as information.
5	REPORTS FROM WARD COMMITTEES	
5.01	Trustees to identify one feature from each Ward Committee Meeting for Board Highlights	Chair Keenan (Foothills County) reminded Trustees to identify one feature from each Ward Committee Meeting for the October Board Highlights.
5.02	Canmore Ward Meeting October 3, 2023	Trustee Bogdanowski (Canmore) highlighted the following from CTR Catholic's four pillars, as they pertained to the Canmore Ward Committee meeting: Faith: Opening mass was led by Rick Simon, followed by Full Face sessions with staff focusing on Faith and Beauty through science. This ties into the three-year Faith Theme, being Faith Seeking Understanding and the year 1 theme on encountering beauty through faith and science. Learning: Results on PATs were excellent at OLS with Math 9 results being 20% higher than the provincial standard. This is an exceptional result post Covid. English results were also outstanding with 97% of students achieving an acceptable rate in English 30-1 and 100% of students achieving an acceptable rate in English 30-2. Safe and Caring: The school community is grateful for School Council's sponsorship of Sam Demma, a motivational speaker from Toronto, who spoke to students on overcoming fear and understanding that they don't know what other students are going through. This speaker was part of the Week-of-Welcome celebration at the school. Stewardship: Our Lady of the Snows had an increase in enrollment this year. Many of the new students registered based on the reputation of the school within the community. John-David Bogdanowski (Canmore) moved: that the minutes of the Canmore Ward Committee Meeting dated October 3, 2023, be approved as presented. Motion #134-23 Carried It was the will of the Board to highlight the PAT and diploma results from the Canmore Ward Committee meeting in their October Board Highlights.
5.03	Brooks Ward Meeting October 11, 2023	Trustee de Jong (Brooks) highlighted the following from CTR Catholic's four pillars, as they pertained to the Brooks Ward Committee meeting: Faith: All schools in Brooks are engaged in faith formation through the celebration of Mass with their students. This began by meeting with Father Marino to plan out the year. Holy Family Academy is able to retain the Blessed

Sacrament in their St. Anne's Chapel, requiring Mass to be held within the Chapel on the first Wednesday of every month. The staff also gathers in the Chapel each morning for prayer. St. Joseph's is engaging in building the connection with students and the parish by taking one class per week to Mass at St. Mary's Church. St. Luke's is also attending Mass monthly at the New Brook Lodge, as well as engaging in a service project with the Church. Students also spend time visiting the elderly at the Lodge which brings great joy to both the students and the community.

Learning: Christ the King's literacy team is leading the Response to Intervention (RTI) initiative throughout the school. This program involves testing the entire student body, then placing each student in a literacy group according to their individual literacy needs. Intervention strategies will be implemented to support student growth. Pre and post testing allows the school to assess the degree to which students have improved, and it is used to determine new groupings for students reflective of their literacy improvement. RTI is being used in concert with an overall strategy for Sheltered Instruction Observation Protocol (SIOP) to support English as an Additional Language learning.

Safe and Caring: All four Brooks sites focus on nutrition to nurture the community and also celebrate culture. St. Joseph's Collegiate is busily planning their Culture Days, which celebrate a myriad of cultures within African, Asian, Latino, and European heritages. St. Luke's supports a Foods Studies program, where some talented students cook, and all students enjoy the culinary masterpieces created by the students. Nutrition grants provide sustenance for students in all four schools to support student learning during the school day.

Stewardship: Brooks is a growing community, where all CTR schools are experiencing increased enrolment. The immigration into Brooks, in addition to the strong academic, faith-centered learning, entices many students to CTR's Catholic school communities. Given the proximity of the three main schools, staff creatively support the sharing of spaces within the facility to serve the needs of the growing student body.

John de Jong (Brooks) moved:

that the minutes of the Brooks Ward Committee Meeting dated October 11, 2023, be approved as presented.

Motion #135-23

Carried

5.04 Strathmore Ward Meeting
October 11, 2023

It was the will of the Board to highlight the Response to Intervention initiative from the Brooks Ward Committee meeting in their October Board Highlights.

Trustee Salm (Strathmore) highlighted the following from CTR Catholic's four pillars, as they pertained to the Strathmore Ward Committee meeting:

Faith: The arrival of Father Cristino Bouvette within Sacred Heart Parish has been received with excitement by both school communities. Father Cristino has met with both principals and has demonstrated strong commitment to spending time within each school to build relationships with staff and students and connect with families through student formation. Father Cristino has quickly demonstrated willingness to serve at Masses and liturgies in both schools and is supporting the use of both Chapels for smaller prayer and Mass opportunities. Father is becoming familiar with the construction of the new parish, which is well underway. The continued strengthening of the Strathmore Catholic community is evident through the ongoing support of home-school-parish connections.

Learning: The Catholic Learning Communities for Holy Cross Collegiate and Sacred Heart Academy have aligned with the division's requirement to consider a renewal to the format and intentions of these collaborative learning sessions. Both schools have been able to continue their cyclical, data-driven practices already in place, with a focus on reviewing provincial exam data, intervention

data, and other sources of evidence to guide learning progression for students. Specifically, Sacred Heart Academy has been able to concentrate on improving student writing in division two and student reading skills in division one. Holy Cross Collegiate has adopted a subject area approach that allows teachers across grades 7-12 to work together in consideration of a student's journey across six years of curricular learning.

Safe and Caring: The provincial Mental Health Partnership Grant which provides services through CTR's partner (McMan Youth Family & Community Service Association) to support student mental health, has provided significant support to several Sacred Heart Academy students and their families. This has complemented the work of the family school liaison worker, who is currently assisting students with social coaching. Specific direct instruction has been provided to all students in kindergarten and grade three, as well as assisting with in the moment learning on the playground during unstructured time.

Stewardship: The enrolment growth for Holy Cross Collegiate of an additional 25 students was unexpected. However, this growth has been attributed to the reputation of Holy Cross as a school that is safe and caring, academically focussed, and authentic to the Catholic faith. This community is seen as a school of choice for many families seeking a caring learning environment for their children.

Harry Salm (Strathmore) moved:

that the minutes of the Strathmore Ward Committee Meeting dated October 11, 2023, be approved as presented.

Motion #136-23

Carried

It was the will of the Board to highlight the use of the mental health grant from the Strathmore Ward Committee meeting in their October Board Highlights.

6

BOARD STANDING COMMITTEES

- 6.01 Policy Development and Review Committee Meeting October 6, 2023

Vice Chair Gustafson (Okotoks) presented the minutes from the Policy Development and Review Committee Meeting of October 6, 2023.

Andrew Gustafson (Okotoks) moved:

that the minutes of the Policy Development and Review Committee Meeting of October 6, 2023 be approved as presented; AND FURTHER that the amendments as proposed be approved to Board Policy #16 – Workplace Health and Safety; Board Policy #17 – Offering a New Grade Level; Board Policy #18 – Special Education; Board Policy #19 – Good Works Policy; Board Policy #20 – Budgeting; and Board Policy #6 – Board Operations.

Motion #137-23

Carried

- 6.02 GrACE CTR Committee Meeting October 20, 2023

Trustee MacDonald (High River) presented the minutes from the GrACE CTR Committee meeting of October 20, 2023.

Mark MacDonald (High River) moved:

that the minutes of the GrACE CTR Committee Meeting dated October 20, 2023, be approved as presented.

Motion #138-23

Carried

7

TRUSTEES

- 7.01 Upcoming Trustee Events

Trustees reviewed dates for upcoming trustee events.

Harry Salm (Strathmore) moved:

that the Regular Board meeting scheduled for April 20, 2024, be rescheduled to April 18, 2024.

Motion #139-23

Carried

- 7.02 Catholic Education Sunday Superintendent Holowka advised that arrangements are being made to have a teacher/administrator and a student speak together at community Masses on November 5th, 2023. Associate Superintendent MacDonald will provide more information in her report.
- 7.03 Board of Trustees' Strategic Plan on CTR Website Superintendent Holowka reviewed with the Board the current information on the Trustees' Strategic Plan on the CTR website, as well as the update she is suggesting. The Board was in support of the suggested updates.

8

ALBERTA CATHOLIC SCHOOLS TRUSTEES' ASSOCIATION

- 8.01 ACSTA Directors' Meeting Update Vice Chair Gustafson (Okotoks) advised that ACSTA Board of Directors has not met since the last Board meeting. Mr. Brendan Cavanagh has been hired as ACSTA's new Executive Director. Mr. Cavanaugh was previously the Director, Government Relations and Advocacy, with ACSTA.
- 8.02 ACSTA Governance Summit Update Chair Keenan (Foothills County), along with Vice Chair Gustafson (Okotoks) and Trustee Salm (Strathmore) attended the ACSTA Governance Summit on October 14, 2023. During the summit, a deep dive was done into strengths and weaknesses and ACSTA's mission and vision. The afternoon session focused on governance and Board structure. There was good representation of Boards from across the province. Those in attendance appreciated the format that allowed for multiple perspectives to be shared.
- 8.03 ACSTA AGM Chair Keenan (Foothills County) confirmed trustee attendance at the ACSTA AGM that will occur in Edmonton on November 17-19, 2023.

9

ALBERTA SCHOOL BOARDS ASSOCIATION

- 9.01 ASBA Zone 5 Report Trustee MacDonald (High River) previously shared with trustees meeting material from the ASBA Zone 5 AGM and meeting that occurred on October 6, 2023. Included in that material was a revised draft position statement framework that will be reviewed at ASBA's FGM on November 19-21, 2023. Discussion at the October 6th meeting included the upcoming municipal elections and the importance of ensuring that advocating for Catholic education is at the forefront.
- 9.02 ASBA Alberta Education Engagement Chair Keenan (Foothills County) and Superintendent Holowka attended the Alberta Education Engagement session hosted by ASBA on October 12, 2023. Alberta Board Chairs and Superintendents were invited to attend this event at which they heard from the Minister of Education, Demetrios Nicolaides. Also in attendance were four Deputy Ministers and the Assistant Deputy Minister from Alberta Education. Following the Minister's introduction and address, trustees were given the opportunity to ask questions. Topics of conversation surrounded the Premier's Mandate letter including student transportation. Chair Keenan and Superintendent Holowka advised it was a valuable day with large amounts of information being exchanged and the Ministry being very engaged with divisions. Both were thankful to ASBA for organizing the day. The Ministry of Education advised that further engagement opportunities would be organized.
- 9.03 ASBA FGM Chair Keenan (Foothills County) confirmed trustee attendance at the ASBA FGM that will occur in Edmonton on November 19-21, 2023.

Michelle Rude-Volk (Oyen) moved:

to go in camera to discuss a strategic matter at 11:20 a.m.

Motion #140-23

Carried

Michelle Rude-Volk (Oyen) moved:

to return to open session at 11:25 a.m.

Motion #141-23

Carried

10

**TEACHERS' EMPLOYER
BARGAINING ASSOCIATION**

10.01 TEBA Report

Trustee Chung (Drumheller) advised that local bargaining has now been settled in 40 school divisions in Alberta. Through the local negotiation process, TEBA has observed common strategies, and is now bringing those into negotiations with other school divisions. One of these strategies is the mandate to move towards a strike vote.

Associate Superintendent Kilcommons advised that CTR's agreement with its local ATA was fully signed the first week of October. The next round of negotiations at the central table are expected to begin in January of 2024 as the current contract expires in August 2024. Key matters for those negotiations will be professional development, sabbaticals, emergency leaves and long-term service incentives.

11

NOON PRAYER AND GRACE

11.01 Noon Prayer and Grace

Trustee Rude-Volk (Oyen) led the group in Noon Prayer and Grace.

12

AFTERNOON OPENING PRAYER

12.01 Afternoon Opening Prayer

Trustee MacDonald (High River) led the group in Opening Prayer.

13

STUDENT PRESENTATION

13.01 Presentation from OLS
Sustainability Club

Grade 12 OLS students, Nami Dwyer and Miriam Purnhauser, presented on the Sustainability Club's *Greenfoot Project* which focuses on optimizing energy efficiency for the school. In working with Rede Energy Solutions and CTR's Facilities Department, students conducted a thorough review of the energy use and operations at the school and several simple measures were identified that could result in significant energy and cost savings. Since originally presenting to the Canmore Ward Committee, Rede Energy Solutions has been formally engaged at OLS for the implementation of recommendations. The Sustainability Club is hoping that adoption of this practice will be considered division wide.

Trustees and administration thanked Ms. Dwyer and Ms. Purhauser for their efforts and congratulated them on the tangible impact their work has made. Dr. Holowka advised that their findings will be considered for application at other schools when possible.

14

DIVISION

14.01 Program Review (2023-2024)
Career and Post-Secondary
Counselling Services – School
Program

Since the September Board meeting, Deputy Superintendent Behm has conducted a search for candidates to perform the review of the Career and Post-Secondary Counselling Services - School Program. Through this search he has identified an ideal candidate that meets the requirements identified. The Board was supportive of the recommendation being made and instructed Deputy Superintendent Behm to proceed accordingly.

14.02 Trustees to identify one feature
from each Superintendent's
Report for the Board Highlights

Chair Keenan (Foothills County) reminded trustees to identify one feature per Superintendent report for the October Board Highlights.

14.03 Superintendents' Reports

Superintendent Holowka reported on the following:

- The Calgary Diocese has organized four different opportunities for leaders, trustees, and parishioners to gather to strengthen relationships.

Superintendent Holowka urged the trustees to attend in High River at St. Francis de Sales on November 8th.

- The work of Communication Leads in each of CTR's schools continues to be a valuable tool. Administrators have been encouraged to work with leads to share their school's vision through CTR's priorities using stories of beauty, truth and good works. Division communication campaigns are being developed focusing on CTR's commitment to Catholic education, kindergarten registrations, open houses, optional programming and celebrating Assurance Measures and Student Performance Measures. Work on CTR branding and establishing a bank of local photos continues.
- At the Elementary and Secondary Administrators' Meeting this month, Superintendent Holowka continued discussing vigilance in leadership with principals and vice principals. Clarification as to the role of each Superintendent was also reviewed to ensure administration could quickly find support when needed. The Superintendent team is also working on aspiring leadership development.
- In support of Board Policy, the Superintendent Leadership Quality Standard Program, the Leadership Quality Standard and the provincial commitment to Truth and Reconciliation, Superintendent Holowka shared her narrative at the Administrators' meeting. Principals and vice principals have been invited to share their stories to build community and deepen CTR's commitment to Truth and Reconciliation.

It was the will of the Board to highlight the communication work being done from Superintendent Holowka's report in their October Board Highlights.

Deputy Superintendent Behm reported on the following:

- To optimize student learning, class size continues to be a priority for CTR. In addition to the average class size considerations, Human Resources allocates and considers the needs for English as an Additional Language Teachers, administration ratios, learning support teacher ratios, educational assistant ratios and family school liaison worker/connections positions. Use of classroom complexity funding received for this year was determined by school administrators with input from staff. Emergent classroom needs will continue to be considered as they arise.
- Staff wellness remains a focus and a session was recently held with vice principals to equip them in leading wellness conversations with their staff. In addition, a session was held for administrative assistants and receptionists to assist them with managing challenging situations. Administrators were also engaged in a session focusing on teacher wellness during report cards, assessments and parent/teacher interviews.

John de Jong (Brooks) moved:

That the Board move in camera at 1:36 p.m. to discuss a strategic matter.

Motion #142-23

Carried

Harry Salm (Strathmore) moved:

That the Board return to open session at 1:49 p.m.

Motion #143-23

Carried

It was the will of the Board to highlight staff wellness initiatives from Deputy Superintendent Behm's report in their October Board Highlights.

Associate Superintendent MacDonald reported on the following:

- Feedback received on the October 10th Divisional Professional Development Day was very positive. K-6 teachers gathered in person at École Good

Shepherd with time to dig in on curriculum and attend sessions of choice. Secondary retreats focused on examining diploma results, discussion of best practices, sharing resources and strategies, building collective efficacy and the opportunity to connect with colleagues. PD for the educational assistants was led by therapists with a focus on augmentative devices and sensory supports.

- Catholic Education Sunday is on Sunday, November 5th and the theme this year is the “Courage to Lead”. Arrangements have been made for a teacher/administrator to speak with a student at local community Masses, highlighting CTR’s three-year faith theme. CTR Communications will promote Catholic Education Sunday on social media.
- CTR community faith information evenings for parents are being planned in each community. Attending will be the Superintendent, Associate Superintendent, Director of Catholic Education, Trustee, and parish priest. CTR’s three-year faith theme will be shared as well as information on GrACE. It is hoped that this will build community and provide parents with an understanding of faith formation. The evening will also align with the Diocesan renewal priorities of forming disciples, encountering and witnessing Christ in word and deed, and strengthening families.

It was the will of the Board to highlight professional development for teachers and educational assistants from Associate Superintendent MacDonald’s report in their October Board Highlights.

Associate Superintendent Kilcommons reported on the following:

- Planning on the replacement school for École Good Shepherd School (EGSS) continues with weekly meetings occurring with the bridging consultant, CTR staff, Alberta Capital Planning, the Town of Okotoks and Alberta Infrastructure. A schematic design for the school is in development. The staff at EGSS had three opportunities for general input earlier and an open house will be planned for the spring for broader community input.
- The modernization project of the schools in Strathmore has gone through the RFP stage, with the architectural firm LOLA Architecture being awarded management of the project. The next step is to consider the scope of the project to get a proper cost estimate. Ground-breaking in the spring of 2024 remains on schedule.
- Alberta Risk Managed Insurance Consortium (ARMIC) has advised that insurance premiums will be reduced for the upcoming year. CTR’s renewal date is October 31st, and its reduction will be known by that time. It is not yet known whether the Division will receive provincial funding for insurance premiums.

It was the will of the Board to highlight planning of the replacement school for EGSS from Associate Superintendent Kilcommon’s report in their October Board Highlights.

14.04 IMR Update

Associate Superintendent Kilcommons shared with the Board updates for both IMR (infrastructure maintenance and renewal) and CMR (capital maintenance and renewal). A breakout of the IMR and CMR for each school, along with costs deducted from funding received was provided and reviewed.

Trustees agreed that care of CTR’s school facilities is evident in schools and as set out in the IMR and CMR reports. Director of Facilities, David Lunn, and his team were recognized by the Board for their attention to ensuring CTR schools are well maintained.

14.05 Capital Planning and Priorities

Superintendent Holowka and Associate Superintendent Kilcommons reviewed the capital planning and priorities which have previously been identified, being: 1. Permanent additions at Our Lady of the Snows in Canmore; 2. Permanent additions at Saint Joseph's Collegiate and Christ the King Academy in Brooks; and 3. A new school build in High River. It was noted that Saint Francis of Assisi is past student capacity, however, it is believed that the replacement school for EGSS should provide relief. Another consideration for capital planning and priorities, if it becomes possible, are costs associated in relocating the Sprung structure currently at EGSS to St. John Paul II Collegiate.

CTR must submit their capital priorities list to the province by April 1, 2024. Administration will bring this item back to the Board at a future meeting, and advised trustees that their input would be valued.

Superintendent Holowka and Associate Superintendent Kilcommons also reviewed potential projects funded by capital reserve. Administration will seek future input from trustees to finalize prioritizing for the upcoming year.

15 **INTERNATIONAL FIELD TRIPS**

- 15.01 Centre for Learning - Trip to England, Wales, Scotland, Northern Ireland, Ireland - Mike Jerrett – Easter 2025

Associate Superintendent Kilcommons shared details of the Centre for Learning's trip to England, Wales, Scotland, Northern Ireland and Ireland at Easter 2025 with the Trustees.

Andrea Keenan (Foothills County) moved:

that the international field trip by the Centre for Learning@Home to England, Wales, Scotland, Northern Ireland, Ireland at Easter 2025 be approved 'in full'.

Motion #144-23

Carried

- 15.02 St. Anthony's School – Trip to Greece – Kurt Phillips – Easter 2024

Associate Superintendent Kilcommons shared details of St. Anthony's School's trip to Greece at Easter 2024 with the Trustees.

Mark Chung (Drumheller) moved:

that the international field trip by St. Anthony's School's to Greece at Easter 2024 be approved 'in full'.

Motion #145-23

Carried

16 **LOCALLY DEVELOPED COURSES**

- 16.01 Locally Developed Course:
Performing Arts (15-3; 15-5; 25-3; 25-5; 35-3 and 35-5)

Associate Superintendent MacDonald provided an overview of the Locally Developed Course being proposed for renewal or implementation.

Mark MacDonald (High River) moved:

that on October 28, 2023, The Christ the Redeemer Catholic Separate School Division authorize the following locally developed course for use in high schools within the jurisdiction:

Performing Arts (15-3; 15-5; 25-3; 25-5; 35-3 and 35-5) acquired from The Grande Yellowhead School Division and is authorized from September 1, 2023 to August 31, 2027. The Board authorizes the learning resources as per the course outline.

Motion #146-23

Carried

17 **NEW BUSINESS**

- 17.01 Letter from Mayor of Brooks (re: Funding Request for Recreational Facilities)

Superintendent Holowka advised that a letter had been received from the Mayor of Brooks requesting funding towards recreational facilities being developed on the lands of the former rodeo grounds. Given the rodeo grounds are a fair

distance from CTR's schools in Brooks and would not offer significant benefit to the students, the Board did not support funding of this project.

17.02 Trustee Professional Development

Trustee Bogdanowski (Canmore) requested approval to enroll in a course that is part of the Catholic School Trusteeship Program offered by Newman Theological College which is recommended by the ACSTA. The Board was supportive of this request and instructed the Board Policy Development and Review Committee to review Trustee Professional Development in Board policy at their next meeting.

Andrew Gustafson (Okotoks) moved:

That John-David Bogdanowski be authorized to register for a course that is part of the Catholic School Trusteeship Program offered by the Newman Theological College at a cost of \$90.00.

Motion #147-23

Carried

18 AGENDA ITEMS FOR NEXT BOARD MEETING

18.01 Call for Proposed Agenda Items

Trustees were asked to submit any further items they wish added to November's Board meeting agenda to Chair Keenan (Foothills County).

19 CLOSING

19.01 Closing Liturgy

Superintendent Holowka led the group in the Closing Liturgy.

19.02 Adjournment

Michelle Rude-Volk (Oyen) moved:

that the meeting be adjourned. The meeting adjourned at 3:41 p.m.

Motion #148-23

Carried

SIGNATURE OF CHAIR:

SIGNATURE OF ASSOCIATE SUPERINTENDENT,
CORPORATE SERVICES:

