

Saturday, November 28, 2020
Regular Board Meeting Beginning at 10:00 a.m. at
Christ the Redeemer Catholic Education Centre and Via Zoom
1 McRae Street, Okotoks, Alberta

AGENDA

Time			Documents	Presenter
10:00 a.m.	1	OPENING		
	1.01	Call to Order		Ron Schreiber (Chair)
	1.02	Litany of CTR Catholic	Litany	Ron Schreiber (Chair)
	1.03	Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary	Board Prayer	Ron Schreiber (Chair)
	1.04	Acknowledgement	Acknowledgement	Ron Schreiber (Chair)
	1.05	Lectio Divina – Gospel of Mark	Lectio	Mariette Moss (Associate Superintendent)
	1.06	Additions/Deletions to the Agenda		Ron Schreiber (Chair)
	1.07	Approval of the Agenda		Ron Schreiber (Chair)
	1.08	Adoption of Regular Board Minutes October 21, 2020	Board Minutes	Ron Schreiber (Chair)
		<i>Suggested Motion: MOVED that the minutes of the Regular Board Meeting dated October 21, 2020, be approved as presented.</i>		
10:20 a.m.	2	BUSINESS ARISING		
	2.01	Registered Apprenticeship Program (RAP)	RAP Presentation	Scott Morrison (Superintendent)
	2.02	Approval of By-Law 2020-02	By-Law 2020-02	Michel Kilcommons (Associate Superintendent)
		<i>Suggested Motion: MOVED that By-Law 2020-02, a by-law to allow for the establishment of a local site in each electoral subdivision of The Christ the Redeemer Catholic Separate School Division for the submission of a nomination for Trustee, be approved.</i>		
	2.03	First Reading of By-Law 2020-02		Michael Kilcommons (Associate Superintendent)
		<i>Suggested Motion: MOVED that the first reading of By-Law 2020-02, a by-law to allow for the establishment of a local site in each electoral subdivision of The Christ the Redeemer Catholic</i>		

Time		Documents	Presenter
		<i>Separate School Division for the submission of a nomination of Trustee, be approved.</i>	
2.04		Second Reading of By-Law 2020-02 <i>Suggested Motion: MOVED that the second reading of By-Law 2020-02, a by-law to allow for the establishment of a local site in each electoral subdivision of The Christ the Redeemer Catholic Separate School Division for the submission of a nomination of Trustee, be approved.</i>	Michael Kilcommons (Associate Superintendent)
2.05		Third Reading of By-Law 2020-02 <i>Suggested Motion: MOVED that the third reading of By-Law 2020-02, a by-law to allow for the establishment of a local site in each electoral subdivision of The Christ the Redeemer Catholic Separate School Division for the submission of a nomination of Trustee, be approved.</i>	Michael Kilcommons (Associate Superintendent)
10:50 a.m.	3	THREE YEAR EDUCATION PLAN	
	3.01	Presentation on the 2019-2020 Annual Education Results Report and 2020-2023 Three Year Education Plan	Scott Morrison (Superintendent)
	3.02	Discussion and Motion to Approve the 2019-2020 Annual Education Results Report and 2020-2023 Three Year Education Plan <i>Suggested Motion: MOVED that the 2019-2020 Annual Education Results Report and 2020-2023 Three Year Education Plan be approved, as presented.</i>	Scott Morrison (Superintendent)
11:30 a.m.	4	CORRESPONDENCE	
	4.01	Correspondence Item(s)	Ron Schreiber (Chair)
	4.02	Acceptance of Correspondence	Ron Schreiber (Chair)
11:35 a.m.	5	REPORTS FROM WARD COMMITTEES	

Time			Documents	Presenter
	5.01	Canmore Ward Committee November 2, 2020	Canmore Ward	Vijay Domingo
		<i>Suggested Motion:</i> <i>MOVED that the minutes of the Canmore Ward Committee Meeting dated November 2, 2020, be approved as presented.</i>		
	5.02	Strathmore Ward Committee November 25, 2020	Strathmore Ward	Harry Salm
		<i>Suggested Motion:</i> <i>MOVED that the minutes of the Strathmore Ward Committee Meeting dated November 25, 2020, be approved as presented.</i>		
11:45 a.m.	6	BOARD STANDING COMMITTEES – Committee of the Whole, Liaison, GrACE CTR, Awards, and Audit		
	6.01	Committee of the Whole October 21, 2020	Committee of the Whole	Ron Schreiber (Chair)
		<i>Suggested Motion:</i> <i>MOVED that the minutes of the Committee of the Whole Meeting dated October 21, 2020, be approved as presented.</i>		
	6.02	Liaison Committee October 27, 2020	Liaison	Ron Schreiber (Chair)
		<i>Suggested Motion:</i> <i>MOVED that the minutes of the Liaison Committee Meeting dated October 27, 2020, be approved as presented.</i>		
	6.03	GrACE CTR Committee November 2, 2020	GrACE CTR	Andrea Keenan (Vice Chair)
		<i>Suggested Motion:</i> <i>MOVED that the minutes of the GrACE CTR Committee Meeting dated November 2, 2020, be approved as presented.</i>		
	6.04	Awards Committee November 9, 2020	Awards	Michelle Rude-Volk
		<i>Suggested Motion:</i> <i>MOVED that the minutes of the Awards Committee Meeting dated November 9, 2020, be approved as presented.</i>		

Time			Documents	Presenter
		<i>Suggested Motion: MOVED that the Board revises the St. John the Apostle Honorary Life Membership Award criteria as per the Awards Committee recommendations.</i>		
	6.05	Audit Committee November 23, 2020	Audit	Mark Chung
		<i>Suggested Motion: MOVED that the minutes of the Audit Committee Meeting dated November 23, 2020, be approved as presented.</i>		
12:00 p.m.	7	NOON PRAYER AND GRACE		
	7.01	Noon Prayer and Grace	Grace	Michelle Rude-Volk
12:30 p.m.	8	AFTERNOON OPENING PRAYER		
	8.01	Afternoon Opening Prayer	Afternoon Prayer	Vijay Domingo
12:35 p.m.	9	TRUSTEES		
	9.01	Upcoming Trustee Events	Events	Ron Schreiber (Chair)
12:40 p.m.	10	ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION		
	10.01	ACSTA Directors' Meeting and AGM Update		John de Jong
12:55 p.m.	11	ALBERTA SCHOOL BOARDS ASSOCIATION		
	11.01	ASBA Zone 5 Report and FGM Update		Andrea Keenan (Vice Chair)
1:10 p.m.	12	DIVISION		
	12.01	Superintendents' Reports Trustees to indicate which items from each report should go in Board Highlights.		Mariette Moss (Associate Superintendent), Vincent Behm (Associate Superintendent), Michael Kilcommons (Associate Superintendent), and Scott Morrison (Superintendent)
	12.02	Program Review Update		Scott Morrison (Superintendent)
2:30 p.m.	13	INTERNATIONAL FIELD TRIPS		

Time		Documents	Presenter
	13.01	International Field Trips - None	Michael Kilcommons (Associate Superintendent)
2:35 p.m.	14	LOCALLY DEVELOPED COURSES	
	14.01	Locally Developed Courses – Forensic Science Studies <i>Suggested Motion: MOVED that on November 28, 2020, The Christ the Redeemer Catholic Separate School Division authorizes the following locally developed course for use in high schools within the jurisdiction. The Board authorizes the learning resources as per the course outline. Forensic Science Studies (35-5) acquired from The Pembina Hills School Division and is authorized from November 3, 2020 to August 31, 2021.</i>	Mariette Moss (Associate Superintendent)
2:40 p.m.	15	NEW BUSINESS	
	15.01	Presentation of Budget	Michael Kilcommons (Associate Superintendent)
	15.02	Budget Motion #1 – Transfer from Unrestricted Surplus to Operating Reserve <i>Suggested Motion: MOVED that the Board transfer from Unrestricted Surplus to Operating Reserve the amount of <u>\$1,145,926</u>.</i>	Mark Chung
	15.03	Budget Motion #2 – Transfer from Operating Reserve to Unrestricted Surplus <i>Suggested Motion: MOVED that the Board transfer from Operating Reserve to Unrestricted Surplus the amount of <u>\$1,151,000</u>.</i>	Mark Chung
	15.04	Budget Motion #3 – Transfer from Unrestricted Surplus to Capital Reserve <i>Suggested Motion: MOVED that the Board transfer from Unrestricted Surplus to Capital Reserve the amount of <u>\$2,151,000</u>.</i>	Mark Chung

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	15.05	Budget Motion #4 – Approve Audited Financial Statements <i>Suggested Motion:</i> <i>MOVED that the Board approves the Audited Financial Statements for the year ended August 31, 2020, as presented.</i>	Mark Chung
	15.06	Appointment of Auditors <i>Suggested Motion:</i> <i>MOVED that Catalyst LLP be reappointed as auditors for The Christ the Redeemer Catholic Separate School Division for the years ending August 31, 2020, August 31, 2021, and August 31, 2022.</i>	Mark Chung
	15.07	Delegation of Authority re Tender Review Process <i>Suggested Motion:</i> <i>MOVED that the Board of The Christ the Redeemer Catholic Separate School Division hereby delegates authority to the Superintendent to act on behalf of the Board in all matters relating to the tender review process.</i>	Michael Kilcommons (Associate Superintendent)
	15.08	Approval of Banking Resolution <i>Suggested Motion:</i> <i>MOVED that the Board of The Christ the Redeemer Catholic Separate School Division hereby grants authority to the Superintendent, Associate Superintendent, and/or Treasurer to borrow funds from the Bank of Nova Scotia, as deemed necessary for the operations of Christ the Redeemer Catholic Separate School Division.</i>	Michael Kilcommons (Associate Superintendent)
3:25 p.m.	16	BOARD HIGHLIGHTS	
	16.01	Board Highlights Trustees identify items of interest for Board Highlights.	Ron Schreiber (Chair)
3:30 p.m.	17	AGENDA ITEMS FOR NEXT BOARD MEETING	
	17.01	Call for Proposed Agenda Items	Ron Schreiber (Chair)

Time			Documents	Presenter
3:35 p.m.	18	CLOSING		
	18.01	Closing Liturgy	Closing Liturgy	Harry Salm
	18.02	Adjournment		Ron Schreiber (Chair)