

Thursday, September 28, 2023
Regular Board Meeting Beginning at 9:00 a.m.
Catholic Education Centre, #301-23 Riverside Drive, Okotoks, AB

AGENDA

Time		Documents	Presenter
9:00 a.m.	1	OPENING	
	1.01	Call to Order	Andrea Keenan (Chair)
	1.02	Litany of CTR Catholic	Andrea Keenan (Chair)
	1.03	Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary	Andrea Keenan (Chair)
	1.04	Three-year Faith Theme: "Faith Seeking Understanding"	Andrea Keenan (Chair)
	1.05	Land Acknowledgement	Andrea Keenan (Chair)
	1.06	Lectio Divina – Gospel of Matthew	John de Jong (Brooks)
	1.07	Additions/Deletions to the Agenda	Andrea Keenan (Chair)
	1.08	Approval of the Agenda	Andrea Keenan (Chair)
		<i>Suggested Motion:</i> <i>MOVED that the Agenda be approved as presented.</i>	
	1.09	Adoption of Organizational Board Meeting Minutes June 22, 2023	Andrea Keenan (Chair)
		<i>Suggested Motion:</i> <i>MOVED that the minutes of the Organizational Board Meeting dated June 22, 2023, be approved as presented.</i>	
	1.10	Adoption of Regular Board Meeting Minutes June 22, 2023	Andrea Keenan (Chair)
		<i>Suggested Motion:</i> <i>MOVED that the minutes of the Regular Board Meeting dated June 22, 2023, be approved as presented.</i>	
9:20 a.m.	2	BUSINESS ARISING	
	2.01	Labour Matter	Andrea Keenan (Chair)

Suggested Motion:

Time		Documents	Presenter
		<i>MOVED that the Board move in camera to discuss a labour matter.</i>	
		<i>Suggested Motion: MOVED that the Board return to open session.</i>	
	2.02	School Support Taxes	Andrea Holowka (Superintendent)
9:35 a.m.	3	FOUR-YEAR EDUCATION PLAN	
	3.01	Preliminary Analysis of the May Alberta Assurance Results	Andrea Holowka (Superintendent)
	3.02	Strategic Planning 2023-2024	Andrea Holowka (Superintendent)
10:35 a.m.	4	CORRESPONDENCE	
	4.01	Mandate Letter to Minister of Education	Andrea Keenan (Chair)
	4.02	Email from Minister of Education (re: Transfer to Capital Reserves)	Andrea Keenan (Chair)
	4.03	City of Calgary - Notification of Annexation Cessation	Andrea Keenan (Chair)
10:45 a.m.	5	REPORTS FROM WARD COMMITTEES	
	5.01	Trustees to identify one feature from each Ward Committee Meeting for Board Highlights	Andrea Keenan (Chair)
	5.02	Drumheller Ward Meeting September 13, 2023	Mark Chung (Drumheller)
		<i>Suggested Motion: MOVED that the minutes of the Drumheller Ward Committee Meeting dated September 13, 2023, be approved as presented.</i>	
	5.03	Oyen Ward Meeting September 14, 2023	Michelle Rude-Volk (Oyen)
		<i>Suggested Motion: MOVED that the minutes of the Oyen Ward Committee Meeting dated September 14, 2023, be approved as presented.</i>	

Time		Documents	Presenter
	5.04	Okotoks Ward II Meeting September 21, 2023 <i>Suggested Motion: MOVED that the minutes of the Okotoks Ward II Committee Meeting dated September 21, 2023, be approved as presented.</i>	Andrea Keenan (Chair)
11:05 a.m.	6	BOARD STANDING COMMITTEES	
	6.01	Committee of the Whole Meeting June 22, 2023 <i>Suggested Motion: MOVED that the minutes of the Committee of the Whole Meeting dated June 22, 2023, be approved as presented.</i>	Andrea Keenan (Chair)
	6.02	Faith Committee Meeting September 6, 2023 <i>Suggested Motion: MOVED that the minutes of the Faith Committee Meeting dated September 6, 2023, be approved as presented.</i>	Mark MacDonald (High River)
	6.03	Audit Committee Meeting September 15, 2023 <i>Suggested Motion: MOVED that the minutes of the Audit Committee Meeting dated September 15, 2023, be approved as presented.</i>	Mark Chung (Drumheller)
11:15 a.m.	7	TRUSTEES	
	7.01	Upcoming Trustee Events	Andrea Keenan (Chair)
	7.02	Catholic Education Sunday	Andrea Holowka (Superintendent)
	7.03	Staff Recognition	Andrea Keenan (Chair)
	7.04	Trustee Start Date of Terms for New Appointments	Andrea Keenan (Chair)
11:35 a.m.	8	ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION	
	8.01	ACSTA Directors' Meeting Update	Andrew Gustafson (Okotoks)

Time		Documents	Presenter
	8.02	ACSTA Governance Summit – Leduc - October 14, 2023 - Attendance and Discussion Questions	Andrea Keenan (Chair)
12:00 p.m.	9	NOON PRAYER AND GRACE	
	9.01	Noon Prayer and Grace	Andrew Gustafson (Okotoks)
12:45 p.m.	10	AFTERNOON OPENING PRAYER	
	10.01	Afternoon Opening Prayer	Harry Salm (Strathmore)
12:50 p.m.	11	ALBERTA SCHOOL BOARDS ASSOCIATION	
	11.01	ASBA Zone 5 Report	Mark MacDonald (High River)
	11.02	ASBA FGM	Andrea Keenan (Chair)
1:00 p.m.	12	TEACHERS' EMPLOYER BARGAINING ASSOCIATION	
	12.01	TEBA Report	Mark Chung (Drumheller), Michael Kilcommons (Associate Superintendent)
1:05 p.m.	13	DIVISION	
	13.01	Program Review (2022-2023) Information Technology Presentation	Vincent Behm (Deputy Superintendent)
	13.02	Program Review (2023-2024) Career and Post-Secondary Counselling Services – School Program	Andrea Holowka (Superintendent)
	13.03	Trustees to identify one feature from each Superintendent's Report for the Board Highlights	Andrea Keenan (Chair)
	13.04	Superintendents' Reports	Andrea Holowka, Vincent Behm, Pat MacDonald and Michael Kilcommons (Superintendents)
	13.05	Quarterly Financial Update	Michael Kilcommons (Associate Superintendent)
3:15 p.m.	14	INTERNATIONAL FIELD TRIPS	
	14.01	None	Andrea Holowka (Superintendent) Michael Kilcommons (Associate Superintendent)
3:20 p.m.	15	LOCALLY DEVELOPED COURSES	
	15.01	Locally Developed Course: Leadership in the Arts (2022) (35-3 and 35-5)	Pat MacDonald (Associate Superintendent)

Time		Documents	Presenter
		<i>Suggested Motion:</i> <i>MOVED that on September 28, 2023, The Christ the Redeemer Catholic Separate School Division authorize the following locally developed course for use in high schools within the jurisdiction:</i> <i>Leadership in the Arts (2022) (35-3 and 35-5) acquired from The Calgary School Division and is authorized from September 1, 2023 to August 31, 2026. The Board authorizes the learning resources as per the course outline.</i>	
3:30 p.m.	16	NEW BUSINESS	
	16.01	Youth Community Services Hub – Letter of Support	Andrea Holowka (Superintendent)
		<i>Suggested Motion:</i> <i>MOVED that the Board support The Network Steering Committee’s request dated September 20, 2023, to the Minister of Mental Health and Addiction.</i>	
3:40 p.m.	17	AGENDA ITEMS FOR NEXT BOARD MEETING	
	17.01	Call for Proposed Agenda Items	Andrea Keenan (Chair)
3:45 p.m.	18	CLOSING	
	18.01	Closing Liturgy	Vincent Behm (Deputy Superintendent)
	18.02	Adjournment	Andrea Keenan (Chair)
		<i>Suggested Motion:</i> <i>MOVED that the meeting adjourn. The meeting adjourned at (insert time) p.m.</i>	

