

MINUTES OF THE REGULAR BOARD MEETING

Held in Person and via Videoconference on Saturday, October 30, 2021, at 10:00 a.m. at
St. Anthony's School, 1000 North Dinosaur Trail, Drumheller, AB

Administration in Attendance

Scott Morrison (Superintendent)
Vincent Behm (Chief Deputy Superintendent)
Mariette Moss (Associate Superintendent)
Michael Kilcommons (Associate Superintendent)
Aileen Brunette (Executive Assistant)

Attended

In Person
In Person
In Person
In Person
In Person

Trustees in Attendance

Andrea Keenan (Chair) In Person
Harry Salm (Vice Chair) In Person
Mark MacDonald In Person
Andrew Gustafson In Person
John de Jong In Person
Michelle Rude-Volk In Person
Mark Chung In Person
Channin Liedtke Via Videoconference

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OPENING

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| 1.01 | Call to Order | Chair Keenan (Foothills County) called the meeting to order at 10:11 a.m. |
| 1.02 | Litany | Superintendent Morrison led the Board in reciting the Litany of CTR Catholic. |
| 1.03 | Board Prayer, Vocations Prayer, Vision of the Board, and Consecration to Mary | Chair Keenan (Foothills County) led the Board in reciting the Board Prayer, the Vocations Prayer, and stated the Vision of the Board. Chair Keenan (Foothills County) stated that the division has been consecrated to the saving grace of Mary and led the Board in reciting a Hail Mary. |
| 1.04 | Land Acknowledgement | <p>Chair Keenan (Foothills County) recited a land acknowledgement that the Board meeting is taking place on Treaty 7 land as follows:</p> <p>"We would like to acknowledge the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Pikani, and the Kainai. We also acknowledge the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation (Region 3) and all people who make their homes in the Treaty 7 region of Southern Alberta. We are making this acknowledgement to further demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education."</p> |
| 1.05 | Lectio Divina – Gospel of Mark | The Board engaged in Lectio Divina. |
| 1.06 | Additions/Deletions to the Agenda | Chair Keenan (Foothills County) asked if there were any additions or deletions to the proposed Board agenda. There were none. |
| 1.07 | Approval of the Agenda | <p>Andrew Gustafson (Okotoks) moved:
that the agenda be adopted as presented.
Motion #140-21</p> <p style="text-align: right;"><i>Carried</i></p> |
| 1.08 | Adoption of Regular Board Minutes September 25, 2021 | <p>The minutes of the Regular Board Meeting held on September 25, 2021, were reviewed by the Board, and recommended for adoption as presented.</p> <p>Harry Salm (Strathmore) moved:
that the Minutes of the Regular Board Meeting dated September 25, 2021, be adopted as presented.
Motion #141-21</p> <p style="text-align: right;"><i>Carried</i></p> |

BUSINESS ARISING

- 2.01 Staff Appreciation Reminder Chair Keenan (Foothills County) reminded trustees of the staff appreciation being done at Christmas.
- 2.02 École Good Shepherd School Gymnasium Discussion Superintendent Morrison updated trustees on the gymnasium at École Good Shepherd School (EGSS). Currently there is a detached Sprung structure on site that acts as the gymnasium due to the demolition of the current gym. The government awarded CTR Catholic a new gymnasium for EGSS. Superintendent Morrison stated that to build a new gymnasium and then remediate the school structure would take at least 6 years. Moreover, groups of 100 students would have to be decanted to modulars out of each of the 5 wings for five years in row. The school site would be a construction zone for an extended period in one of the densest neighborhoods in Okotoks. This would compromise educational quality, student safety, bussing, and parking. A demolition and eventual rebuild of EGSS would be the preferred option, as students could be decanted to a new school in D'Arcy with far less disruption. Discussion followed.
- Senior administration recommends that a motion be made to request a meeting with the Minister of Education to appeal the decision.
- Chair Keenan (Foothills County) asked that the meeting move In Camera to discuss a land issue.
- Michelle Rude-Volk (Oyen) moved:**
that the Board move 'In Camera' to discuss a land issue. The meeting went In Camera at 10:46 a.m.
Motion #142-21
Carried
- Andrew Gustafson (Okotoks) moved:**
that the Board move to Open Session. The meeting resumed Open Session at 11:15 a.m.
Motion #143-21
Carried
- Andrew Gustafson (Okotoks) moved:**
that the Board Chair requests a meeting with the Minister of Education to appeal the decision regarding the École Good Shepherd School gymnasium.
Motion #144-21
Carried

ANNUAL EDUCATION RESULTS REPORT

- 3.01 Review of Draft Annual Education Results Report Superintendent Morrison reviewed CTR Catholic's Alberta Assurance results from May 2021, which are reviewed and approved by the Board in November through the Annual Education Results Report (AERR). Superintendent Morrison reviewed the draft AERR with the Board.

CORRESPONDENCE

- 4.01 Correspondence Item(s) There was no correspondence to present.

REPORTS FROM WARD COMMITTEES

- 5.01 Trustees to Identify One Ward Highlight to Feature in Board Highlights Chair Keenan (Foothills County) reminded trustees to identify one pillar highlight from the presented Ward meeting for the October Board Highlights.

5.02 Okotoks Ward I Committee
October 7, 2021

Trustee Keenan (Foothills County) highlighted the following from CTR Catholic's four pillars, as they pertained to the Okotoks Ward I Committee meeting:

Faith: Several schools have scheduled or observed faith tributes to School Chair Trustee, Ron Schreiber, who was deeply valued and respected by local School Councils.

Learning: There was strong support for school's engagement in teacher-led team planning to improve both learning and mental health.

Safe and Caring: Elementary School Councils have done a great job in building community in new ways to accept the pandemic. École Good Shepherd School Council indicated that instead of focusing on community events, they are looking at doing classroom/in-school events for students. To start with instead of having their annual Halloween Dance they will be giving each class a box of odds and ends to create a fall scene or game and then they will be displayed in the front foyer for all to see and enjoy. This way the students still get to participate in activities in a safe environment. St. Mary's School Council will not be able to run their Family Costume Dance again this year, but they will offer a Family Costume Scavenger Hunt. This time around they will be using an app called Goose Chase, and families that sign up will receive the code to join the hunt. Organizers can see progress of all teams as they post photos and check off tasks on the app. They will ask families to post photos to their school Facebook page to share the fun, and all teams will be entered to win one of three prize giveaways from Monkey Mountain.

Stewardship: School reports were focused on the slow return to normal within school learning, clubs, extra curricular activities, etc. Staff and community volunteerism has been inspirational.

Andrea Keenan (Foothills County) moved:

that the Minutes of the Okotoks Ward I Committee meeting held October 7, 2021, be approved as amended.

Motion #145-21

Carried

5.03 Trustees Identify Ward
Statement for Board Highlights

It was the will of the Board to highlight unity in the community, from the Okotoks Ward I statement in the October Board Highlights.

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**BOARD STANDING COMMITTEES
– Committee of the Whole,
Faith, and Audit**

6.01 Committee of the Whole
September 25, 2021

Chair Keenan (Foothills County) presented the minutes from the Committee of the Whole meeting held on September 25, 2021

Andrea Keenan (Foothills County) moved:

that the minutes of the Committee of the Whole meeting dated September 25, 2021, be approved as presented.

Motion #146-21

Carried

6.02 Faith Committee September 20,
2021

Chair Keenan (Foothills County) presented the minutes from the Faith Committee meeting held on September 20, 2021.

Andrea Keenan (Foothills County) moved:

that the minutes of the Faith Committee meeting dated September 20, 2021, be approved as presented.

Motion #147-21

Carried

6.03 Audit Committee September 27,
2021

Chair Keenan (Foothills County) presented the minutes from the Audit Committee meeting held on September 27, 2021.

Andrea Keenan (Foothills County) moved:

that the minutes of the Audit Committee meeting dated September 27, 2021, be approved as presented.

Motion #148-21

Carried

7 TRUSTEES
7.01 Upcoming Trustee Events Presented as an information item.

7.02 Media Training Superintendent Morrison queried the Board to see if they would be interested in media training. The Board was in favour of doing a training session.

8 ALBERTA CATHOLIC SCHOOLS TRUSTEES' ASSOCIATION
8.01 ACSTA Directors' Meeting Update Trustee Chung (Drumheller) discussed the nature of the ACSTA meeting which was acrimonious.
8.02 ACSTA Special General Meeting Update Trustee Chung (Drumheller) discussed the nature of the ACSTA Special General Meeting which was acrimonious.

9 NOON PRAYER AND GRACE
9.01 Noon Prayer and Grace Trustee MacDonald (High River) led the group in the Noon Prayer and Grace.

10 AFTERNOON OPENING PRAYER
10.01 Afternoon Opening Prayer Trustee Liedtke (Canmore) led the group in the Afternoon Opening Prayer.

11 ALBERTA SCHOOL BOARDS ASSOCIATION
11.01 ASBA Zone 5 Report Chair Keenan (Foothills County) reported that they met on October 1st and are looking for a new chair as Jennifer Mertz has stepped down. It was a very low-key meeting with little discussion due to the election and change in trustees. Golden Hills will be hosting the upcoming meeting to be held on November 12th, one week after the normal date of November 5th, due to Board organizational meetings. Emergent positions will be shared at the upcoming Fall General Meeting. Ron Taylor did not attend so there was no Alberta Education report.

11.02 ASBA In Camera Session Chair Keenan (Foothills County) asked that the meeting move In Camera to discuss a strategic issue.

John de Jong (Brooks) moved:

that the Board move 'In Camera' to discuss a strategic issue. The meeting went In Camera at 12:35 p.m.

Motion #149-21

Carried

Michelle Rude-Volk (Oyen) moved:

that the Board move to Open Session. The meeting resumed Open Session at 12:52 p.m.

Motion #150-21

Carried

11.02 Review ASBA Policy Positions for FGM Superintendent Morrison led trustees through a review of administrations' recommendations on ASBA policy positions.

12 DIVISION
12.01 Trustees to Identify One Board Highlight Feature Per Superintendent Report Chair Keenan (Foothills County) reminded trustees to identify one feature per Superintendent report for the October Board Highlights.

12.02 Superintendents' Reports

Associate Superintendent Moss reported on the following:

- Reminder to the Board of the following upcoming faith events: Catholic Education Sunday, division-wide Adoration, which trustees are invited to join in their community, *An Evening of Hope and Joy* with Steve Angrisano to kick off Advent, and Fatih Days 2022.
- The Fall Council of Councils meeting will be held virtually on November 9th. There will be presentations on Teacher Supervision, Evaluation, and Growth and Mental Health Support for Students. -
- Updated the Board on the monitoring processes of COVID-19 cases in the division.

It was the will of the Board to highlight the presentation by Steve Angrisano as a kickoff for Advent from Associate Superintendent Moss' report in their October Board Highlights.

Chief Deputy Superintendent Behm reported on the following:

- They are in the process of hiring additional educational assistants for at risk students through the additional funding for literacy and numeracy that the division received in the amount of \$284,690.
- The first meeting of the Liaison Committee will take place November 23rd.
- Gave an overview of what the Vice Principals have been doing with teachers regarding phishing training.

It was the will of the Board to highlight phishing training from Chief Deputy Superintendent Behm's report in their October Board Highlights.

Associate Superintendent Kilcommons reported on the following:

- Updated new trustees on CTR Catholic's budget.
- Advised the Board of the classroom teacher universal mental health allowance in the amount of \$200, initiated by Superintendent Morrison.
- There were Occupational Health and Safety provincial inspections at three of CTR Catholic's elementary schools which passed with glowing commendations and zero compliance issues.
- There are province wide transportation challenges to fulfill route obligations when a driver is unavailable.

Associate Superintendent Kilcommons asked that the meeting move In Camera to discuss a land issue.

Harry Salm (Strathmore) moved:

that the Board move 'In Camera' to discuss a land issue. The meeting went In Camera at 2:24 p.m.

Motion #151-21

Carried

John de Jong (Brooks) moved:

that the Board move to Open Session. The meeting resumed Open Session at 2:40 p.m.

Motion #152-21

Carried

John de Jong (Brooks) moved:

that administration proceeds on the real estate endeavour as discussed.

Motion #153-21

Carried

It was the will of the Board to highlight the budget from Associate Superintendent Kilcommons' report in their October Board Highlights.

Trustee Salm (Strathmore) asked that faith items be purchased for schools which Superintendent Morrison agreed to investigate.

Superintendent Morrison stated that CTR Catholic's Litany asks for the intercession of saints and is organized on the dates that the division's schools came into existence. Canmore's Father Nathan Siray advised that CTR Catholic might choose to follow the regular structure of hierarchy of Litany. Superintendent Morrison stated that he feels the Board should adopt Father Nathan's structure and alternate it with the litany organized as per CTR Catholic's history.

12.03 IMR and CMR Update

Director of Facilities, Dave Lunn, reviewed current and completed Infrastructure Maintenance and Renewal (IMR) and Capital Maintenance and Renewal (CMR) projects within the division. Pictures of IMR projects completed around the division were viewed and discussed.

Chair Keenan (Foothills County) asked if the facilities department was noticing a slow down of projects due to supply shortages. Director Lunn replied that they are having difficulties getting some items such as LED light bulbs.

Superintendent Morrison and Associate Superintendent Kilcommons both praised Director Lunn and his team for the planning and implementation of projects.

12.04 Capital Planning and Priorities

Associate Superintendent Kilcommons advised the Board that CTR Catholic's Capital Plan will be submitted April 1, 2022, and in October of each year he presents capital priorities to trustees for their discernment. Capital planning drivers in the order of importance are health and safety, building condition, enrolment pressures, functionality and programming, and legal. CTR Catholic primarily looks at health and safety and enrolment pressures.

The proposed capital priorities to be submitted April 1, 2022, are as follows:

1. A new K to 9 School in D'Arcy Ranch, Okotoks
2. A viability analysis on École Good Shepherd School, Okotoks
3. A permanent addition to Our Lady of the Snows Catholic Academy, Canmore
4. A new 9 to 12 School in Montrose, High River
5. A permanent addition to St. Joseph's Collegiate, Brooks
6. Demolition and replacement of École Good Shepherd School, Okotoks

It was noted that the capital priorities change yearly depending on enrolment pressures.

13 Ne INTERNATIONAL FIELD TRIPS

13.01 International Field Trips

There were no international field trips brought forward for approval due to the ongoing pandemic and the Board's current ban on field trips.

14 LOCALLY DEVELOPED COURSES

14.01 Locally Developed Courses

There were no locally developed courses brought forward for approval.

15 NEW BUSINESS

15.01 Opting Out of Alberta School Foundation Fund (ASFF) Pursuant to Amended Education Act

Chair Keenan (Foothills County) stated that it is a recommendation that Boards should opt out of the ASFF when the following four things occur:

1. Following a Provincial Election.

2. The Appointment of a new Minister of Education.
3. A change in education Legislation (a new Education Act).
4. A Municipal Election.

Therefore,

Harry Salm (Strathmore) moved, seconded by Mark Chung (Drumheller):
that on October 30, 2021, The Christ the Redeemer Catholic Separate School Division exercises their right to opt out of the Alberta School Foundation Fund by passing the following resolution:

THEREFORE BE IT RESOLVED that Division 4 of Part 6 of the Education Act (2012) s. 164(1-5) does not apply to this Board.

Motion #154-21

Carried

15.02 Discussion on Proof of
Vaccination Policy

In advance of a decision, trustees robustly discussed correspondence and conversations that they have had with Catholic stakeholders and staff. Individual trustees shared arguments they had heard for and against vaccine policies and ensure their voices were heard. Trustees also received feedback from senior administration on vaccines and discussed administrations' recommendations. It was the will of the Board to direct administration to develop a temporary staff vaccination procedure. Therefore,

Mark MacDonald (High River) moved:

that administration develops a temporary staff vaccination procedure.

Motion #155-21

Carried

16 BOARD HIGHLIGHTS

16.01 Board Highlights Items

The Board discussed pertinent information they wished administration to include in Board Highlights coming out of the October Board meeting.

**17 AGENDA ITEMS FOR NEXT
BOARD MEETING**

17.01 Call for Proposed Agenda Items

Trustees were asked to submit any items they wish added to future Board meeting agendas to Chair Keenan (Foothills County).

18 CLOSING

18.01 Closing Liturgy

Trustee Salm (Strathmore) led the group in the Closing Liturgy.

18.02 Adjournment

Michelle Rude-Volk (Oyen) moved:

that the meeting be adjourned. The meeting adjourned at 3:32 p.m.

Motion #156-21

Carried

SIGNATURE OF CHAIR:

SIGNATURE OF ASSOCIATE SUPERINTENDENT,
CORPORATE SERVICES:
