

Thursday, March 28, 2024  
Regular Board Meeting Beginning at 9:00 a.m.  
Catholic Education Centre, Okotoks, AB

## AGENDA

| Time      |          | Documents                                                                                                                                                                                                                                                                            | Presenter                        |
|-----------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 9:00 a.m. | <b>1</b> | <b>OPENING</b>                                                                                                                                                                                                                                                                       |                                  |
|           | 1.01     | Call to Order                                                                                                                                                                                                                                                                        | <b>Andrea Keenan (Chair)</b>     |
|           | 1.02     | Litany of CTR Catholic                                                                                                                                                                                                                                                               | <b>Andrea Keenan (Chair)</b>     |
|           | 1.03     | Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary                                                                                                                                                                                                         | <b>Andrea Keenan (Chair)</b>     |
|           | 1.04     | Three-year Faith Theme: "Faith Seeking Understanding"<br><br>The Catholic Church teaches that God is Truth, Goodness, and Beauty. Each transcends the limitations of place and time and is rooted in being. This year the focus is on encountering beauty through faith and science. | <b>Andrea Keenan (Chair)</b>     |
|           | 1.05     | Land Acknowledgement                                                                                                                                                                                                                                                                 | <b>Andrea Keenan (Chair)</b>     |
|           | 1.06     | Lectio Divina – Gospel of John                                                                                                                                                                                                                                                       | <b>Michelle Rude-Volk (Oyen)</b> |
|           | 1.07     | Additions/Deletions to the Agenda                                                                                                                                                                                                                                                    | <b>Andrea Keenan (Chair)</b>     |
|           | 1.08     | Approval of the Agenda<br><br><i>Suggested Motion:</i><br><i>MOVED that the Agenda be approved as presented.</i>                                                                                                                                                                     | <b>Andrea Keenan (Chair)</b>     |
|           | 1.09     | Adoption of Regular Board Meeting Minutes February 28, 2024<br><br><i>Suggested Motion:</i><br><i>MOVED that the minutes of the Regular Board Meeting dated February 28, 2024, be approved as presented.</i>                                                                         | <b>Andrea Keenan (Chair)</b>     |
| 9:20 a.m. | <b>2</b> | <b>BUSINESS ARISING</b>                                                                                                                                                                                                                                                              |                                  |
|           | 2.01     | None                                                                                                                                                                                                                                                                                 | <b>Andrea Keenan (Chair)</b>     |
| 9:25 a.m. | <b>3</b> | <b>CORRESPONDENCE</b>                                                                                                                                                                                                                                                                |                                  |
|           | 3.01     | Letter dated March 11, 2024, from Alberta Infrastructure (re: École Good Shepherd School)                                                                                                                                                                                            | <b>Andrea Keenan (Chair)</b>     |

| Time      |          | Documents                                                                                                                                                                                                                                                                                                                                           | Presenter                              |
|-----------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
|           | 3.02     | Letter dated March 13, 2024, from Minister of Education (re: Strathmore Charter School)                                                                                                                                                                                                                                                             | <b>Andrea Keenan (Chair)</b>           |
|           | 3.03     | Letter dated March 19, 2024, to Deputy Minister of Education (re: Insurance Support)                                                                                                                                                                                                                                                                | <b>Andrea Holowka (Superintendent)</b> |
| 9:35 a.m. | <b>4</b> | <b>REPORTS FROM WARD COMMITTEES</b>                                                                                                                                                                                                                                                                                                                 |                                        |
|           | 4.01     | Trustees to identify one feature from each Ward Committee Meeting for Board Highlights                                                                                                                                                                                                                                                              | <b>Andrea Keenan (Chair)</b>           |
|           | 4.02     | Okotoks Ward II Meeting March 14, 2024<br><br><i>Suggested Motion:<br/>MOVED that the minutes of the Okotoks Ward II Committee Meeting dated March 14, 2024, be approved as presented.</i>                                                                                                                                                          | <b>Andrea Keenan (Chair)</b>           |
|           | 4.03     | Ward Committee Meetings #2 – Summary                                                                                                                                                                                                                                                                                                                | <b>Andrea Holowka (Superintendent)</b> |
| 9:50 a.m. | <b>5</b> | <b>BOARD STANDING COMMITTEES</b>                                                                                                                                                                                                                                                                                                                    |                                        |
|           | 5.01     | Emergent Issues Feedback Committee Meeting March 14, 2024<br><br><i>Suggested Motions:<br/>MOVED that the Board go in camera to discuss a strategic issue.<br/><br/>MOVED that the Board return to open session.<br/><br/>MOVED that the minutes of the Emergent Issues Feedback Committee Meeting of March 14, 2024, be approved as presented.</i> | <b>Andrea Keenan (Chair)</b>           |
|           | 5.02     | Awards Committee Meeting March 14, 2024<br><br><i>Suggested Motions:<br/>MOVED that the minutes of the Awards Committee Meeting of March 14, 2024, be approved as presented.</i>                                                                                                                                                                    | <b>Michelle Rude-Volk (Oyen)</b>       |

| Time       |           | Documents                                                                                                                       | Presenter                                                                                   |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
|            |           | <i>MOVED that the Board accept the recommendations of the Awards Committee for the St. Joseph Parent of Distinction Awards.</i> |                                                                                             |
|            | 5.03      | Faith Committee Meeting March 14, 2024                                                                                          | <b>Mark MacDonald (High River)</b>                                                          |
|            |           | <i>Suggested Motion:<br/>MOVED that the minutes of the Faith Committee Meeting of March 14, 2024, be approved as presented.</i> |                                                                                             |
| 10:10 a.m. | <b>6</b>  | <b>TRUSTEES</b>                                                                                                                 |                                                                                             |
|            | 6.01      | Upcoming Trustee Events                                                                                                         | <b>Andrea Keenan (Chair)</b>                                                                |
|            | 6.02      | 2024 Graduation Schedule                                                                                                        | <b>Andrea Keenan (Chair)</b>                                                                |
| 10:15 a.m. | <b>7</b>  | <b>ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION</b>                                                                            |                                                                                             |
|            | 7.01      | ACSTA Directors' Meeting Update                                                                                                 | <b>Andrew Gustafson (Okotoks)</b>                                                           |
| 10:25 a.m. | <b>8</b>  | <b>ALBERTA SCHOOL BOARDS ASSOCIATION</b>                                                                                        |                                                                                             |
|            | 8.01      | ASBA Zone 5 Report                                                                                                              | <b>Mark MacDonald (High River)</b>                                                          |
|            | 8.02      | ASBA Summit                                                                                                                     | <b>Andrea Keenan (Chair)</b>                                                                |
|            | 8.03      | ASBA Budget 2024 Highlights                                                                                                     | <b>Andrea Keenan (Chair)</b>                                                                |
| 10:35 a.m. | <b>9</b>  | <b>TEACHERS' EMPLOYER BARGAINING ASSOCIATION</b>                                                                                |                                                                                             |
|            | 9.01      | TEBA Report                                                                                                                     | <b>Mark Chung (Drumheller),<br/>Michael Kilcommons (Associate Superintendent)</b>           |
| 10:45 a.m. | <b>10</b> | <b>DIVISION</b>                                                                                                                 |                                                                                             |
|            | 10.01     | Trustees to identify one feature from each Superintendent's Report for the Board Highlights                                     | <b>Andrea Keenan (Chair)</b>                                                                |
|            | 10.02     | Superintendents' Reports                                                                                                        | <b>Andrea Holowka, Vincent Behm, Pat MacDonald and Michael Kilcommons (Superintendents)</b> |
|            | 10.03     | Quarterly Financial Update                                                                                                      | <b>Michael Kilcommons (Associate Superintendent)</b>                                        |
|            | 10.04     | Major Capital Plan Presentation                                                                                                 | <b>Andrea Holowka (Superintendent), Michael Kilcommons (Associate Superintendent)</b>       |
|            |           | <i>Suggested Motion:<br/>MOVED that the Board approve the Major Capital Plan as presented.</i>                                  |                                                                                             |

| Time       |           | Documents                                                                                                                                                                                                                                                      | Presenter                                                                                                                                                                          |
|------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | 10.05     | Board Approval of 2024-2025 School Calendars for Assumption Roman Catholic School and Centre for Learning@Home                                                                                                                                                 | <b>Vincent Behm (Deputy Superintendent)</b>                                                                                                                                        |
|            |           | <i>Suggested Motion:<br/>MOVED that the 2024-2025 school calendars for Assumption Roman Catholic School and Centre for Learning@Home be adopted as presented.</i>                                                                                              |                                                                                                                                                                                    |
| 12:15 p.m. | <b>11</b> | <b>NOON PRAYER AND GRACE</b>                                                                                                                                                                                                                                   |                                                                                                                                                                                    |
|            | 11.01     | Noon Prayer and Grace                                                                                                                                                                                                                                          | <b>Mark MacDonald (High River)</b>                                                                                                                                                 |
| 1:00 p.m.  | <b>12</b> | <b>AFTERNOON OPENING PRAYER</b>                                                                                                                                                                                                                                |                                                                                                                                                                                    |
|            | 12.01     | Afternoon Opening Prayer                                                                                                                                                                                                                                       | <b>Mark Chung (Drumheller)</b>                                                                                                                                                     |
| 1:05 p.m.  | <b>13</b> | <b>FOUR-YEAR EDUCATION PLAN</b>                                                                                                                                                                                                                                |                                                                                                                                                                                    |
|            | 13.01     | St. Luke's Outreach Centre Success – One Student at a Time                                                                                                                                                                                                     | <b>Andrea Holowka (Superintendent)<br/>Leslie Woehleke (Principal, St. Luke's Outreach Centre) and<br/>Kaleb Ryder (Student, St. Luke's Outreach Centre) and Mitchell Woehleke</b> |
| 1:35 p.m.  | <b>14</b> | <b>INTERNATIONAL FIELD TRIPS</b>                                                                                                                                                                                                                               | <b>Michael Kilcommons (Associate Superintendent)</b>                                                                                                                               |
|            | 14.01     | Holy Trinity Academy – Trip to San Jose, Costa Rica – Stephanie Krueger (Easter 2025)                                                                                                                                                                          | <b>Michael Kilcommons (Associate Superintendent)</b>                                                                                                                               |
|            |           | <i>Suggested Motion:<br/>MOVED that the International Field Trip by Holy Trinity Academy to San Jose, Costa Rica at Easter 2025 be 'approved in full'.</i>                                                                                                     |                                                                                                                                                                                    |
| 1:40 p.m.  | <b>15</b> | <b>LOCALLY DEVELOPED COURSES</b>                                                                                                                                                                                                                               |                                                                                                                                                                                    |
|            | 15.01     | Locally Developed Courses: <ul style="list-style-type: none"> <li>Aviation Flight (15-3; 25-3 &amp; 35-3) LDC 1351 / 2351 / 3841</li> <li>Classical Mythology (15-3) LDC 1208</li> <li>History of War and Warfare (15-3 &amp; 25-3) LDC 1011 / 2011</li> </ul> | <b>Pat MacDonald (Associate Superintendent)</b>                                                                                                                                    |

| Time      |           | Documents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Presenter                                            |
|-----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
|           |           | <p><i>Suggested Motion:</i><br/> <i>MOVED that on March 28, 2024, The Christ the Redeemer Catholic Separate School Division authorizes the following locally developed courses for use in high schools within the jurisdiction. Further, the Board authorizes the learning resources as per the course outlines:</i></p> <p><b>Aviation Flight (15-3; 25-3 &amp; 35-3) LDC 1351 / 2351 / 3841</b> acquired from The Calgary School Division and is authorized from August 26, 2024 to August 31, 2027.</p> <p><b>Classical Mythology (15-3) LDC 1208</b> acquired from The Elk Island Catholic Separate School Division and is authorized from August 26, 2024 to August 31, 2026.</p> <p><b>History of War and Warfare (15-3 &amp; 25-3) LDC 1011 / 2011</b> acquired from The Palliser School Division and is authorized from August 26, 2024 to August 31, 2026.</p> |                                                      |
| 1:45 p.m. | <b>16</b> | <b>NEW BUSINESS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                      |
|           | 16.01     | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Andrea Keenan (Chair)</b>                         |
| 2:05 p.m. | <b>17</b> | <b>IN CAMERA SESSION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                      |
|           | 17.01     | In Camera Items<br><i>Suggested Motion:</i><br><i>MOVED that the Board go in camera to discuss legislative and land items.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Andrea Holowka (Superintendent)</b>               |
|           |           | <p><i>Suggested Motion:</i><br/> <i>MOVED that the Board return to open session.</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                      |
| 2:55 p.m. | <b>18</b> | <b>AGENDA ITEMS FOR NEXT BOARD MEETING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                      |
|           | 18.01     | Call for Proposed Agenda Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Andrea Keenan (Chair)</b>                         |
| 3:00 p.m. | <b>19</b> | <b>CLOSING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                      |
|           | 19.01     | Closing Liturgy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Michael Kilcommons (Associate Superintendent)</b> |

## Time

## Documents

## Presenter

- 19.02 Adjournment  
*Suggested Motion:*  
*MOVED that the meeting adjourn. The*  
*meeting adjourned at (insert time) p.m.*

**Andrea Keenan (Chair)**

