

**Saturday, January 21, 2023**  
**Regular Board Meeting Beginning at 9:00 a.m.**  
**Sacred Heart Academy - 709A 2nd St., Strathmore, AB**

## **AGENDA**

| <b>Time</b> |          | <b>Documents</b>                                                                                                                    | <b>Presenter</b>                                |
|-------------|----------|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 9:00 a.m.   | <b>1</b> | <b>OPENING</b>                                                                                                                      |                                                 |
|             | 1.01     | Call to Order                                                                                                                       | <b>Andrea Keenan (Chair)</b>                    |
|             | 1.02     | Litany of CTR Catholic                                                                                                              | <b>Andrea Keenan (Chair)</b>                    |
|             | 1.03     | Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary                                                        | <b>Andrea Keenan (Chair)</b>                    |
|             | 1.04     | Land Acknowledgement                                                                                                                | <b>Andrea Keenan (Chair)</b>                    |
|             | 1.05     | Lectio Divina – Gospel of Matthew                                                                                                   | <b>Mark Chung (Drumheller)</b>                  |
|             | 1.06     | Additions/Deletions to the Agenda                                                                                                   | <b>Andrea Keenan (Chair)</b>                    |
|             | 1.07     | Approval of the Agenda                                                                                                              | <b>Andrea Keenan (Chair)</b>                    |
|             | 1.08     | Adoption of Regular Board Meeting Minutes November 24, 2022                                                                         | <b>Andrea Keenan (Chair)</b>                    |
|             |          | <i>Suggested Motion:<br/>MOVED that the minutes of the Regular Board Meeting dated November 24, 2022, be approved as presented.</i> |                                                 |
|             | 1.09     | Adoption of Special Board Meeting Minutes of December 16, 2022                                                                      | <b>Andrea Keenan (Chair)</b>                    |
|             |          | <i>Suggested Motion:<br/>MOVED that the minutes of the Special Board Meeting dated December 16, 2022, be approved as presented.</i> |                                                 |
| 9:20 a.m.   | <b>2</b> | <b>BUSINESS ARISING</b>                                                                                                             |                                                 |
|             | 2.01     | Catholic Education Program Review - Update                                                                                          | <b>Pat MacDonald (Associate Superintendent)</b> |
|             | 2.02     | Program Review – Technology- Central Office                                                                                         | <b>Vincent Behm (Deputy Superintendent)</b>     |
|             | 2.03     | Request to Transfer Operating Reserves to Capital Reserves                                                                          | <b>Andrea Keenan (Chair)</b>                    |

| Time       |          | Documents                                                                                                                                                                                                                                                              | Presenter                                  |
|------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
|            | 2.04     | Holy Cross Collegiate / Sacred Heart Academy – Reallocation of Surplus Capital Funding<br><br><i>Suggested Motion:<br/>MOVED that the Board request ministerial approval to spend capital reserve funds in the amount of \$1,250,000.00 on the Strathmore project.</i> | <b>Scott Morrison<br/>(Superintendent)</b> |
| 9:40 a.m.  | <b>3</b> | <b>FOUR YEAR EDUCATION PLAN</b>                                                                                                                                                                                                                                        |                                            |
|            | 3.01     | Faith Days – Sacred Heart Academy                                                                                                                                                                                                                                      | <b>Paulette Chotowetz (Principal)</b>      |
| 10:10 a.m. | <b>4</b> | <b>CORRESPONDENCE</b>                                                                                                                                                                                                                                                  |                                            |
|            | 4.01     | Letter from Rev. Pilmaiken Lezano, Pastor of Our Lady of the Rockies Parish                                                                                                                                                                                            | <b>Scott Morrison<br/>(Superintendent)</b> |
| 10:15 a.m. | <b>5</b> | <b>REPORTS FROM WARD COMMITTEES</b>                                                                                                                                                                                                                                    | <b>Andrea Keenan (Chair)</b>               |
|            | 5.01     | Trustees to identify one feature from each Ward Committee Meeting for Board Highlights                                                                                                                                                                                 | <b>Andrea Keenan (Chair)</b>               |
|            | 5.02     | Oyen Ward Committee December 2, 2022<br><br><i>Suggested Motion:<br/>MOVED that the minutes of the Oyen Ward Committee Meeting dated December 2, 2022, be approved as presented.</i>                                                                                   | <b>Michelle Rude-Volk (Oyen)</b>           |
|            | 5.03     | Strathmore Committee December 7, 2022<br><br><i>Suggested Motion:<br/>MOVED that the minutes of the Strathmore Ward Committee Meeting dated December 7, 2022, be approved as presented.</i>                                                                            | <b>Harry Salm (Strathmore)</b>             |
|            | 5.04     | Okotoks Ward II Committee December 8, 2022<br><br><i>Suggested Motion:<br/>MOVED that the minutes of the Okotoks Ward II Committee Meeting dated December 8, 2022, be approved as presented.</i>                                                                       | <b>Andrea Keenan (Chair)</b>               |

| Time       |          | Documents                                                                                                                                                                                                                                                                                                                                                                                                                                          | Presenter                          |
|------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
|            | 5.05     | High River Ward Committee December 20, 2022<br><br><i>Suggested Motion:<br/>MOVED that the minutes of the High River Ward Committee Meeting dated December 20, 2022, be approved as presented.</i>                                                                                                                                                                                                                                                 | <b>Mark MacDonald (High River)</b> |
|            | 5.06     | Brooks Ward Committee December 21, 2022<br><br><i>Suggested Motion:<br/>MOVED that the minutes of the Brooks Ward Committee Meeting dated December 21, 2022, be approved as presented.</i>                                                                                                                                                                                                                                                         | <b>John de Jong (Brooks)</b>       |
| 10:50 a.m. | <b>6</b> | <b>BOARD STANDING COMMITTEES</b>                                                                                                                                                                                                                                                                                                                                                                                                                   |                                    |
|            | 6.01     | GrACE CTR Committee November 23, 2022<br><br><i>Suggested Motion:<br/>MOVED that the minutes of the GrACE CTR Committee Meeting dated November 23, 2022, be approved as presented.</i>                                                                                                                                                                                                                                                             | <b>Mark MacDonald (High River)</b> |
|            | 6.02     | GrACE CTR Committee January 17, 2023<br><br><i>Suggested Motion:<br/>MOVED that the minutes of the GrACE CTR Committee Meeting dated January 17, 2023, be approved as presented.</i>                                                                                                                                                                                                                                                               | <b>Mark MacDonald (High River)</b> |
|            | 6.03     | Board Policy Development and Review Committee January 10, 2023<br><br><i>Suggested Motion:<br/>MOVED that the minutes of the Board Policy Development and Review Meeting dated January 10, 2023, be approved as presented.</i><br><br><i>Suggested Motion:<br/>MOVED that the Board approve the amendments as proposed to Board Policy #06 – Board Operations, Board Policy #07 – Board Committees, Board Policy #09 – Policy Development, and</i> | <b>Andrew Gustafson (Okotoks)</b>  |

| Time       |           | Documents                                                                                                                                                                                                                                  | Presenter                                   |
|------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
|            |           | <i>Board Policy #10 – Delegation of Authority to Superintendent.</i>                                                                                                                                                                       |                                             |
|            |           | <i>Suggested Motion:<br/>MOVED that Policy 8 – Board Representatives be rescinded, and all subsequent policies be renumbered as appropriate.</i>                                                                                           |                                             |
| 6.04       |           | Awards Committee January 19, 2023                                                                                                                                                                                                          | <b>Michelle Rude-Volk (Oyen)</b>            |
|            |           | <i>Suggested Motion:<br/>MOVED that the minutes of the Awards Committee Meeting dated January 19, 2023, be approved as presented.</i>                                                                                                      |                                             |
|            |           | <i>Suggested Motion:<br/>MOVED that the meeting move in Camera to discuss the Awards Committee recommendations.</i>                                                                                                                        |                                             |
|            |           | <i>Suggested Motion:<br/>MOVED that the meeting return to open session.</i>                                                                                                                                                                |                                             |
|            |           | <i>Suggested Motion:<br/>MOVED that the Board accept the recommendations of the Awards Committee, and that the Committee's selected recipients receive the St. John the Apostle Honorary Life Membership Award for the year 2022-2023.</i> |                                             |
|            | 6.05      | Faith Committee January 20, 2023                                                                                                                                                                                                           | <b>John de Jong (Brooks)</b>                |
| 11:10 a.m. | <b>7</b>  | <b>TRUSTEES</b>                                                                                                                                                                                                                            |                                             |
|            | 7.01      | Upcoming Trustee Events                                                                                                                                                                                                                    | <b>Andrea Keenan (Chair)</b>                |
| 11:20 a.m. | <b>8</b>  | <b>ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION</b>                                                                                                                                                                                       |                                             |
|            | 8.01      | ACSTA Directors' Meeting Update                                                                                                                                                                                                            | <b>Andrew Gustafson (Okotoks)</b>           |
|            | 8.02      | ACSTA Blueprints Registration                                                                                                                                                                                                              | <b>Andrea Keenan (Chair)</b>                |
| 11:30 a.m. | <b>9</b>  | <b>ALBERTA SCHOOL BOARDS ASSOCIATION</b>                                                                                                                                                                                                   |                                             |
|            | 9.01      | ASBA Zone 5 Report                                                                                                                                                                                                                         | <b>Andrea Keenan (Chair)</b>                |
| 11:45 a.m. | <b>10</b> | <b>NOON PRAYER AND GRACE</b>                                                                                                                                                                                                               |                                             |
|            | 10.01     | Noon Prayer and Grace                                                                                                                                                                                                                      | <b>Vincent Behm (Deputy Superintendent)</b> |

| Time       |           | Documents                                                                                                                                                                                                                                                                               | Presenter                                                                                        |
|------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| 12:30 p.m. | <b>11</b> | <b>AFTERNOON OPENING PRAYER</b>                                                                                                                                                                                                                                                         |                                                                                                  |
|            | 11.01     | Afternoon Opening Prayer                                                                                                                                                                                                                                                                | <b>Michelle Rude-Volk (Oyen)</b>                                                                 |
| 12:35 p.m. | <b>12</b> | <b>TEACHERS' EMPLOYER BARGAINING ASSOCIATION</b>                                                                                                                                                                                                                                        |                                                                                                  |
|            | 12.01     | TEBA Report / Status of Collective Bargaining                                                                                                                                                                                                                                           | <b>Mark Chung (Drumheller)</b><br><b>Michael Kilcommons</b><br><b>(Associate Superintendent)</b> |
| 12:45 p.m. | <b>13</b> | <b>ALBERTA RURAL CAUCUS</b>                                                                                                                                                                                                                                                             |                                                                                                  |
|            | 13.01     | Rural Caucus of Alberta School Boards                                                                                                                                                                                                                                                   | <b>Michelle Rude-Volk (Oyen)</b>                                                                 |
|            | 13.02     | Alberta Rural Education Symposium 2023                                                                                                                                                                                                                                                  | <b>Andrea Keenan (Chair)</b>                                                                     |
| 12:55 p.m. | <b>14</b> | <b>DIVISION</b>                                                                                                                                                                                                                                                                         |                                                                                                  |
|            | 14.01     | Trustees to identify one feature from each Superintendent's Report for the Board Highlights                                                                                                                                                                                             | <b>Andrea Keenan (Chair)</b>                                                                     |
|            | 14.02     | Superintendents' Reports                                                                                                                                                                                                                                                                | <b>Scott Morrison, Vincent Behm, Pat MacDonald, Michael Kilcommons (Superintendents)</b>         |
| 1:55 p.m.  | <b>15</b> | <b>INTERNATIONAL FIELD TRIPS</b>                                                                                                                                                                                                                                                        |                                                                                                  |
|            | 15.01     | Status of CFL trip dates to Italy Switzerland, Southern France and Spain during Easter 2023                                                                                                                                                                                             | <b>Michael Kilcommons</b><br><b>(Associate Superintendent)</b>                                   |
| 2:00 p.m.  | <b>16</b> | <b>LOCALLY DEVELOPED COURSES</b>                                                                                                                                                                                                                                                        |                                                                                                  |
|            | 16.01     | None                                                                                                                                                                                                                                                                                    | <b>Pat MacDonald</b><br><b>(Associate Superintendent)</b>                                        |
| 2:05 p.m.  | <b>17</b> | <b>NEW BUSINESS</b>                                                                                                                                                                                                                                                                     |                                                                                                  |
|            | 17.01     | Quarterly Financial Review                                                                                                                                                                                                                                                              | <b>Michael Kilcommons</b><br><b>(Associate Superintendent)</b>                                   |
|            | 17.02     | Christ the Redeemer Catholic Separate School Division – Security Agreement                                                                                                                                                                                                              | <b>Michael Kilcommons</b><br><b>(Associate Superintendent)</b>                                   |
|            |           | <i>Proposed Motion:<br/> MOVED that the Board of Trustees authorize the proposed Security Agreement with The Bank of Nova Scotia, giving power to the senior administrative team to borrow money on behalf of the school division, if the Board deems it to be financially prudent.</i> |                                                                                                  |

| Time      |           | Documents                                                                                                                     | Presenter                      |
|-----------|-----------|-------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 2:30 p.m. | <b>18</b> | <b>AGENDA ITEMS FOR NEXT BOARD MEETING</b>                                                                                    |                                |
|           | 18.01     | Call for Proposed Agenda Items                                                                                                | <b>Andrea Keenan (Chair)</b>   |
| 2:35 p.m. | <b>19</b> | <b>CLOSING</b>                                                                                                                |                                |
|           | 19.01     | Closing Liturgy                                                                                                               | <b>Harry Salm (Strathmore)</b> |
|           | 19.02     | Adjournment<br><i>Suggested Motion:</i><br><i>MOVED that the meeting adjourn. The meeting adjourned at (insert time) p.m.</i> | <b>Andrea Keenan (Chair)</b>   |

