

**MINUTES OF A SPECIAL BOARD MEETING
OF CHRIST THE REDEEMER CATHOLIC SEPARATE SCHOOL DIVISION**

Held In Person and Via Zoom Videoconference
on Wednesday, June 10, 2020, at 2:00 p.m.

Administration in Attendance

Scott Morrison (Superintendent)
Mariette Moss (Associate Superintendent)
Michael Kilcommons (Associate Superintendent)
Vincent Behm (Associate Superintendent)
Aileen Brunette (Executive Assistant)

Attended

In Person
In Person
In Person
In Person
Via Videoconference

Trustees in Attendance

Ron Schreiber (Chair)
Joanne Van Donzel (Vice Chair)
Vijay Domingo
Harry Salm
Andrea Keenan
Michelle Rude-Volk
Mark Chung
John de Jong

Attended

Via Videoconference
Via Videoconference
Via Videoconference
Absent with Regrets
Via Videoconference
Via Videoconference
Via Videoconference
Via Videoconference

1

OPENING

1.01 Call to Order

Chair Ron Schreiber called the meeting to order at 2:01 p.m. Notice of the Special Meeting had been given in accordance with the Education Act and Regulations.

1.02 Opening Prayer

Associate Superintendent Michael Kilcommons led the group in an Opening Prayer.

2

APPROVAL OF BUDGET 2020-2021

2.01 2020-2021 Budget Review

Associate Superintendent Michael Kilcommons reviewed the 2020-2021 drawing attention to the following:

- Budget highlights, plans, and assumptions:
 - an overall deficit of \$295,375, which will require Ministerial approval,
 - projecting an overall increase in enrolment,
 - capital reserves used towards the construction of Okotoks Arts and Learning Campus which will house a new St. Luke's Outreach Centre and central office,
 - fees remain consistent, and
 - COVID-19 could increase operating costs.
- Business and financial risks as follows:
 - insurance,
 - teaching staff incremental wage increases,
 - enrolment and the new funding model,
 - online high school funding, and
 - possible additional costs due to COVID-19.
- student and staff statistics,
- revenues,
- expenses by program and object,
- budget reductions the division has made through personnel, professional development and meetings, contracted services and supply costs, and school operating budgets,
- annual deficit, and
- accumulated surplus.

2.02 Motion to Approve Budget

Associate Superintendent of Corporate Services Michael Kilcommons presented a budget with a small deficit. Therefore,

Mark Chung moved:

that the Board approves the Budget for the year ending August 31, 2021, as presented.

Motion #85-20

Carried

3 RATIFICATION OF MEMORANDUM OF AGREEMENT

3.01 Review of Recommendation from Mediator and Ratification of Memorandum of Agreement

Mr. Schreiber asked Associate Superintendent Michael Kilcommons to take over the meeting to review the revisions to the memorandum of agreement and the recommendations from the mediator.

Mr. Schreiber requested that the meeting move In Camera to discuss a human resources issue.

Andrea Keenan moved:

that the Board move "In Camera" to discuss a human resources issue. The meeting went In Camera at 2:48 p.m.

Motion #86-20

Carried

John de Jong moved:

that the Board move to Open Session. The meeting resumed Open Session at 3:17 p.m.

Motion #87-20

Carried

Ron Schreiber (Chair) moved:

that the Board of Trustees of The Christ the Redeemer Catholic Separate School Division hereby ratifies the Memorandum of Agreement dated May 29, 2020, contingent upon it being incorporated with the local and central templates, with no compromise.

Motion #88-20

Carried

4 CLOSING

4.01 Closing Prayer

Superintendent Dr. Scott Morrison led the group in a Closing Prayer.

4.02 Adjournment

Michelle Rude-Volk moved:

that the meeting adjourn. The meeting adjourned at 3:20 p.m.

Motion #89-20

Carried

SIGNATURE OF CHAIR:

SIGNATURE OF ASSOCIATE SUPERINTENDENT,
CORPORATE SERVICES:
