

Thursday, November 28, 2024
Regular Board Meeting Beginning at 9:00 a.m.
Catholic Education Centre, Okotoks, AB

AGENDA

Time			Presenter
9:00 a.m.	1	OPENING	
	1.01	Call to Order	Andrew Gustafson (Vice Chair)
	1.02	Litany of CTR Catholic	Andrew Gustafson (Vice Chair)
	1.03	Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary	Andrew Gustafson (Vice Chair)
	1.04	Three-year Faith Theme: "Faith Seeking Understanding"	Andrew Gustafson (Vice Chair)
		The Catholic Church teaches that God is Truth, Goodness, and Beauty. Each transcends the limitations of place and time and is rooted in being. This year the focus is on encountering our faith through truth and reason.	
	1.05	Land Acknowledgement	Andrew Gustafson (Vice Chair)
	1.06	Lectio Divina – Gospel of Luke	Mark Chung
	1.07	Additions/Deletions to the Agenda	Andrew Gustafson (Vice Chair)
	1.08	Approval of the Agenda	Andrew Gustafson (Vice Chair)
	1.09	Adoption of Regular Board Meeting Minutes October 24, 2024	Andrew Gustafson (Vice Chair)
9:20 a.m.	2	BUSINESS ARISING	
	2.01	Alberta Catholic School Trustees' Association (ACSTA) AGM – CTR Award Recipients	Andrew Gustafson (Vice Chair)
	2.02	Alberta School Boards Association (ASBA) FGM – Award Nominations	Andrew Gustafson (Vice Chair)
9:25 a.m.	3	CORRESPONDENCE	
	3.01	Letter from Minister Nicolaides dated November 26, 2024	Andrew Gustafson (Vice Chair)
9:30 a.m.	4	FOUR-YEAR EDUCATION PLAN	
	4.01	Presentation and Discussion of Annual Education Results Report	Andrea Holowka (Superintendent)
10:00 a.m.	5	REPORTS FROM WARD COMMITTEES	
	5.01	Trustees to identify one feature from each Ward Committee Meeting for Board Highlights	Andrew Gustafson (Vice Chair)

Time			Presenter
	5.02	Canmore Ward Meeting October 22, 2024	Matthew McIsaac (Canmore)
	5.03	Okotoks Ward I Meeting November 13, 2024	Andrew Gustafson (Vice Chair)
	5.04	Ward Meetings Round #1 – Engagement Summary	Andrea Holowka (Superintendent)
	5.05	Administrative Procedure (Draft) – Personal Mobile Devices and Social Media	Andrea Holowka (Superintendent)
10:20 a.m.	6	BOARD STANDING COMMITTEES	
	6.01	Committee of the Whole October 23, 2024	Andrew Gustafson (Vice Chair)
	6.02	Policy Development and Review Committee Meeting October 31, 2024	Harry Salm (Strathmore)
	6.03	Liaison Committee Meeting November 5, 2024	Andrew Gustafson (Vice Chair)
	6.04	Audit Committee Meeting November 22, 2024	Mark Chung (Drumheller)
10:50 a.m.	7	NEW BUSINESS	
	7.01	Audit Overview (Year Ending August 31, 2024)	Michael Kilcommons (Associate Superintendent)
	7.02	Budget Motion #1 – Transfer from Unrestricted Surplus to Operating Reserves	Michael Kilcommons (Associate Superintendent)
	7.03	Budget Motion #2 – Transfer from Unrestricted Surplus to Capital Reserves	Michael Kilcommons (Associate Superintendent)
	7.04	Budget Motion #3 – Approve Audit Financial Statements	Michael Kilcommons (Associate Superintendent)
	7.05	2024/2025 Budget Update	Andrea Holowka (Superintendent)
	7.06	Bylaw to Designate Ward Boundaries	Michael Kilcommons (Associate Superintendent)
	7.06.01	First Reading	
	7.06.02	Second Reading	
	7.06.03	Third Reading	
	7.06.04	Vote to Pass Bylaw 2024-01	
	7.07	Bylaw to Require Criminal Record Checks for Trustee Nominations	Michael Kilcommons (Associate Superintendent)
	7.07.01	First Reading	
	7.07.02	Second Reading	
	7.07.03	Third Reading	
	7.07.04	Vote to Pass Bylaw 2024-02	
11:20 a.m.	8	TRUSTEES	
	8.01	Upcoming Trustee Events	Andrew Gustafson (Vice Chair)

Time			Presenter
11:30 a.m.	9	DIVISION	
	9.01	Trustees to identify one feature from each Superintendent's Report for the Board Highlights	Andrew Gustafson (Vice Chair)
	9.02	Superintendents' Reports	Andrea Holowka, Vincent Behm, Pat MacDonald and Michael Kilcommons (Superintendents)
12:15 p.m.	10	NOON PRAYER AND GRACE	
	10.01	Noon Prayer and Grace	Harry Salm (Strathmore)
1:00 p.m.	11	AFTERNOON OPENING PRAYER	
	11.01	Afternoon Opening Prayer	Andrea Holowka (Superintendent)
1:05 p.m.	12	DIVISION CONTINUED	
	12.01	Major Capital Projects Review and IMR Update	Michael Kilcommons (Associate Superintendent)
	12.02	Capital Reserves Priorities	Andrea Holowka (Superintendent), Michael Kilcommons (Associate Superintendent)
	12.03	Capital Plan Update	Michael Kilcommons (Associate Superintendent)
1:30 p.m.	13	INTERNATIONAL FIELD TRIPS	Michael Kilcommons (Associate Superintendent)
	13.01	None	Michael Kilcommons (Associate Superintendent)
1:35 p.m.	14	LOCALLY DEVELOPED COURSES	
	14.01	None	Pat MacDonald (Associate Superintendent)
1:40 p.m.	15	IN CAMERA SESSION	
	15.01	In Camera Items	Andrea Holowka (Superintendent)
2:40 p.m.	16	AGENDA ITEMS FOR NEXT BOARD MEETING	
	16.01	Call for Proposed Agenda Items	Andrew Gustafson (Vice Chair)
2:45 p.m.	17	CLOSING	
	17.01	Closing Prayer	Mark MacDonald (High River)
	17.02	Adjournment	Andrew Gustafson (Vice Chair)