

Thursday, November 27, 2025
Regular Board Meeting Beginning at 9:00 a.m.
Catholic Education Centre, Okotoks, AB

AGENDA

Time			Presenter
9:00 a.m.	1	OPENING	
	1.01	Call to Order	Andrew Gustafson (Vice Chair)
	1.02	Litany of CTR Catholic	Andrew Gustafson (Vice Chair)
	1.03	Board Prayer, Vocation Prayer, Vision of the Board, and Consecration to Mary	Andrew Gustafson (Vice Chair)
	1.04	Three-year Faith Theme: "Faith Seeking Understanding"	Andrew Gustafson (Vice Chair)
		The Catholic Church teaches that God is Truth, Goodness, and Beauty. Each transcends the limitations of place and time and is rooted in being. This year the focus is on encountering goodness through faith and society.	
	1.05	Land Acknowledgement	Andrew Gustafson (Vice Chair)
	1.06	Lectio Divina – Gospel of Matthew	Michelle Rude-Volk (Oyen)
	1.07	Additions/Deletions to the Agenda	Andrew Gustafson (Vice Chair)
	1.08	Approval of the Agenda	Andrew Gustafson (Vice Chair)
	1.09	Adoption of the Organizational Board Meeting Minutes October 30, 2025	Andrew Gustafson (Vice Chair)
	1.10	Adoption of Regular Board Meeting Minutes October 30, 2025	Andrew Gustafson (Vice Chair)
9:20 a.m.	2	BUSINESS ARISING	
	2.01	None	Andrew Gustafson (Vice Chair)
9:25 a.m.	3	CORRESPONDENCE	
	3.01	None	Andrew Gustafson (Vice Chair)
9:30 a.m.	4	BOARD GOVERNANCE	
	4.01	Board Governance	Andrea Holowka (Superintendent)
9:45 a.m.	5	FOUR-YEAR EDUCATION PLAN	
	5.01	Presentation and Discussion of Annual Education Results Report	Andrea Holowka (Superintendent)

Time			Presenter
10:10 a.m.	6	REPORTS FROM WARD COMMITTEES	
	6.01	Ward Committee Meetings Round #1 – Engagement Summary	Andrea Holowka (Superintendent)
10:20 a.m.	7	BOARD STANDING COMMITTEES	
	7.01	Committee of the Whole October 29, 2025	Andrew Gustafson (Vice Chair)
	7.02	Audit Committee Meeting November 21, 2025	Harry Salm (Strathmore)
10:35 a.m.	8	NEW BUSINESS	
	8.01	Audit Overview (Year Ending August 31, 2025)	Michael Kilcommons (Associate Superintendent)
	8.02	2025-2026 Budget Update	Andrea Holowka (Superintendent)
	8.03	Budget Motion #1 – Transfer from Unrestricted Surplus to Operating Reserves	Michael Kilcommons (Associate Superintendent)
	8.04	Budget Motion #2 – Transfer from Unrestricted Surplus to Capital Reserves	Michael Kilcommons (Associate Superintendent)
	8.05	Budget Motion #3 – Approve Audited Financial Statements	Michael Kilcommons (Associate Superintendent)
	8.06	Alberta Electoral Boundaries	Andrea Keenan (Chair)
11:10 a.m.	9	TRUSTEES	
	9.01	Upcoming Trustee Events	Andrew Gustafson (Vice Chair)
11:15 a.m.	10	DIVISION	
	10.01	Trustees to identify one feature from each Superintendent’s Report for the Board Highlights	Andrew Gustafson (Vice Chair)
	10.02	Superintendents’ Reports	Andrea Holowka, Vincent Behm, Marco Pacione and Michael Kilcommons (Superintendents)
12:15 p.m.	11	NOON PRAYER AND GRACE	
	11.01	Noon Prayer and Grace	Michelle Gietz (Brooks)
1:00 p.m.	12	AFTERNOON OPENING PRAYER	
	12.01	Afternoon Opening Prayer	Louise Henrickson (Drumheller)
1:05 p.m.	13	DIVISION CONTINUED	
	13.01	Major Capital Projects Review and IMR Update	Michael Kilcommons (Associate Superintendent)
	13.02	Capital Reserves Priorities	Andrea Holowka (Superintendent), Michael Kilcommons (Associate Superintendent)

Time			Presenter
	13.03	Capital Plan Update	Michael Kilcommons (Associate Superintendent)
1:45 p.m.	14	INTERNATIONAL FIELD TRIPS	Michael Kilcommons (Associate Superintendent)
	14.01	None	Michael Kilcommons (Associate Superintendent)
1:50 p.m.	15	LOCALLY DEVELOPED COURSES	
	15.01	None	Marco Pacione (Associate Superintendent)
1:55 p.m.	16	IN CAMERA SESSION	
	16.01	In Camera Items	Andrea Holowka (Superintendent)
2:55 p.m.	17	AGENDA ITEMS FOR NEXT BOARD MEETING	
	17.01	Call for Proposed Agenda Items	Andrew Gustafson (Vice Chair)
3:00 p.m.	18	CLOSING	
	18.01	Closing Prayer	Harry Salm (Strathmore)
	18.02	Adjournment	Andrew Gustafson (Vice Chair)

